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कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment,
Govt. of India)



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केवल ई-मेल द्वारा

No. U-13/15/2025-26/Fin.&A/c-IX (PIP)(e-File No. 947533)

Date: 09-07-2025

To,

All Regional Directors,
ESI Corporation,
Regional Offices.

Subject: Project Implementation Plan (PIP) guidelines & timeline.

Madam/Sir,

As, it is evident to all that PIP projects of State ESI Scheme / Society are duly approved by Headquarters' specifically for a financial year concerned based on their proposals and within extant modalities. However, there have been instances when Regional Offices have released /disbursed PIP funds to State Government for non-approved activity/plan and even after the end of financial year for which the activities have been approved. These exercises is creating bottlenecks for record keeping, full & final settlement and accounting procedures.

Accordingly, as approved by the Director General, it is intimated that *PIP fund should be utilized during the financial year for which it has been sanctioned, failing which PIP sanction stand lapsed for the financial year concerned.*

Further, as observed during the workshop conducted on 28th May, 2025 for awareness/information on 'On Account' payment (OAP) issues, a timeline for PIP activities is being circulated as under:

- **Project Implementation Plan (PIP) @ Rs. 200 per IP per annum:** State Government needs to submit proposal / plan in advance for subsequent financial year. Along with the proposal, State Government have to submit Utilization Certificate for period of 12 months before preceding year, if any.

Particular	Timeline
Cut-off date for submission of proposal	By 15 th October
Cut-off date for processing & approval by ESIC Hqrs'.	By 31 st December

**Proposal received before & after cut-off date will not be considered and no further correspondence will be entertained.*

Therefore, it is requested to convey the content of this instrument to all concerned for information and necessary action.

भवदीय,

(सत्यजीत कुमार)
संयुक्त निदेशक

Copy for information and necessary action:

- 1.All Insurance & Medical Commissioners (Zonal)
2. All Director/CEO, ESI Scheme/Society.
3. Website Content Manager for uploading it on website.