

PUC is the minutes of the 186th meeting of the Standing Committee of ESIC held on 7.6.2010. In this meeting, Shri R.K. Tripathi, Member advised to form a Committee to finalize the plan for celebrating the ESIC Diamond Jubilee. In the meeting, it was discussed that a one year plan (from 24th Feb., 2011 to 24th Feb., 2012) may be made for celebrating the 60th year of the ESI Scheme.

The Committee as per the minutes will comprise of the following Members of the Corporation:-

- (i) Director General, ESIC
- (ii) Shri R.K. Tripathi
- (iii) Shri Mallesham
- (iv) Shri B.L. Todi
- (v) Shri M.K. Garg

The Committee will prepare the details of Diamond Jubilee Celebration plan which will then be placed before the Corporation for approval.

It may kindly be noted that a proper plan with major ideas will have to be prepared before hand by the PR Branch for placing it before "Sub-committee for ESIC Diamond Jubilee Celebration Plan" (SCEDJCP), so that the above stated committee may finalize the details. For this, the following steps may be approved to be taken:-

- (i) A meeting of the Committee may be called. The date and time may be finalized by the Director General.
- (ii) An officer of the rank of Asst. Director may be placed under the supervision of JD(PR) for working full time exclusively for SCEDJCP. One Assistant and one Secretarial assistance may be provided to the above stated Assistant Director.
- (iii) A plan may be made with full details alongwith the objectives, budget, strategy & details, scope for mid-term evaluation and expected results.
- (iv) A grand ceremony to commemorate the occasion may be planned in July, 2011 i.e. in the middle of the 60th year of the ESI Scheme.

Submitted for kind approval please.

29/6/10

JD(PR)

DPR

A.C.(P&A)

E.C.

D.G.

i - We may place before D.G.

ii & iii As proposed.

for the PR-JD put up plan for final approval of DG/office. 29-6-2010

For kind approval

AC/P&A & the PR cell can prepare a

Small paper for the consideration of the Committee. DG may like to give a date for the first meeting.

yes give date

2/7/10

1/7

1/7

4600
1/7/10

418-211(200)
29-6-10

449
30-6-2010

डा. निरंजन का
वैयक्तिक दस्तावेज
DG Personal Section
कॉपी सं/द्व. No. 1573
दिनांक/Date. 2/7/2010.

from pre page.

Meeting Reg finalising the plan
for celebrating the ESIC Diamond
Jubilee may be fixed on
22.7.2010 at 11 AM.

his
7.7.2010

Sh. S. 7/7/10
EC J. issue notice
LTH

~~Sh. S.~~

Sh. S.

Final notice signed, please issue.

Sh. S.

4680
7/7/10

नम्र बाल (गणेश) का नाम
नि० कक्षा पाठ्यक्रम
दिनांक

7.7.10

from pen-page

A concept paper has been pen-
-pared by the undersigned and is put
up on file for kind guidance & further
improvement and finalising, before it
is sent to the members of "Sub-Committee
on ESIC Diamond Jubilee Celebration Plan".

Submitted please.

DR

Except for Budget figures,

A.C. (R & A) which may be worked

FC

out based on some formula,

DC

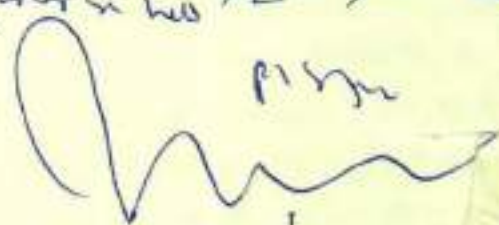
less as put up may be
brought to the notice of
members of Sub Committee

8.7.10

441-Dir (PR)
12.7.10

Diamond Jubilee 
meeting on 12-7-2010

AC (PR & A)

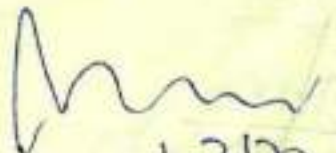

11/7/10

Spoken. Diamond Jubilee

meeting may be held on
21.7.10 at 11 AM in room

242711.

DG


12/7/10

by


AC (PR & A)

639
12.07.2010

From pre-page:

The Meeting of the Sub-Committee for ESIC Diamond Jubilee Celebration was held on 21-07-2010 at 11.00 A.M. at Hqrs. The following Members of the Sub- Committee of Corporation attended the meeting:

1. Director General, ESIC
2. Shri M.K. Garg, Member, ESIC
3. Shri R.K. Tripathi, Member, ESIC
4. Shri Babulal B. Todi, Member, ESIC

The following officers from Hqrs. also attended the meeting to assist the Sub-Committee:

1. Shri Rajiv Datt, F.C., ESIC
2. Shri T.K. Bhattacharyya, A.C. (P&A)
3. Shri Arun Kumar, Director (PR)
4. Shri R.K. Gautam, Jt. Director (PR)

Due to some other engagement, Shri S. Mallesham, Member, ESIC could not attend the meeting. The Director General welcomed all the Members of the Sub-Committee. All the members actively participated in the deliberations of the meeting. All the members unanimously nominated the Director General as the Chairman of the Sub-Committee. **The minutes of the meeting is put up on file for kind approval please.**

As approved on page No. 1/n ante and also decided in the meeting, a special cell for the celebrations may be constituted in the Hqrs. Office with an officer of the rank of Assistant Director with experience of P.R. works under the overall supervision of JD (PR)/DPR. This cell will work independently of any other branch including the PR Branch. If approved, Shri Pranava Kumar may be posted as Assistant Director (Diamond Jubilee Celebration Cell) relieving him of his present assignments. Admn. wing will be requested to post some other A.D. at his present place. Two LDCs with good typing speed and a class-IV may be posted in this cell. If not available with JD (Estt.-V), these LDCs/Class-IV may be got diverted from D(M)D/RO, Faridabad/SRO Noida/Gurgaon/Okhla etc. In case of non-availability, the manpower agency may be asked to supply the above manpower.

In the meanwhile, the P.R. Branch will prepare a Budget Estimate for the perusal of Sub-Committee. After the Special Cell is created, such works will be done by this Cell only.

Submitted for kind approval of the above.

K. N. Sub
23.07.10

J.D. (PR)

DPR

A.C. (P & A)

F.C.

D.G.

23.7.10
23.7

For
As regards to cell, that will be
dealt with separately
26/7/10
Adm. (12/13) 26/7

आ निदेशक का
व्यक्तिगत कार्यालय
DG Personal Section
No. 1826
Date 26/7/2010

Ref. from pre-page:

Draft circular enclosing the minutes of the meeting of the Sub-Committee for ESIC Diamond Jubilee Celebration is placed below for kind approval please.

Kuldeep
28.07.10

J.D. (PR)

Pr. Assembly Speed post
28.7.10

The budget estimate has been prepared and is put up on file for kind perusal please. For finalizing the budget estimate and the final recommendation of the Sub-Committee for ESIC Diamond Jubilee Celebrations, a date may kindly be decided by the Director General, so that such recommendations are placed as agenda item for the approval of the Corporation in its 150th Meeting to be held on 03rd September, 2010.

Submitted for kind approval of the budget estimate for placing it before the Sub-Committee and for finalization of a date around 16th/17th August, 2010 for its meeting.

4968
6/8/10

Kuldeep
05.08.10

J.D. (PR)

DPR

5.8.10
5.8.10

A.C. (P&A) - (on tour)

F.C.

D.G.

① F.C. were kind to discuss. A draft Agenda about the subcommittee, has been prepared, which is placed on file for kind approval, please.

② The Budget estimate has been prepared, which may be seen for kind approval for placing it before the sub-committee.

③ A date may also kindly be decided for holding the next meeting of the Subcommittee, which may be after the next week.

File No. 988
9.08.2010

2009
6/8/2010

Enclose as DPR
A.C. (P&A) - on leave
6/8/10
5/8
6/8/10
F/C
A.C. (P&A)

Ref. from pre-page:-

As approved by D.G. on pre-page, fair
A U.O. Note for sending the Agenda Item and
minutes of the 1st Meeting of Sub-Committee
as Annexure is placed below for kind
approval and signature please.

Kuldeep
09/08/10

~~J.D. (10)~~

1
G. S. 10

PUC-I: Is received from Corporate Cell sending the minutes of the 150th Meeting of ESI Corporation held on 03.09.2010. The Corporation has approved the formation of the Sub-Committee on ESIC Diamond Jubilee Celebrations and the Chairman has been authorized to accept the recommendations of the Committee (as and when they are finalized) and to approve the budget and activities for such celebration. Alongwith this agenda, the Corporation has also seen and approved the minutes of the 01st Meeting of the Sub-Committee which was held on 27th July, 2010 at 11.00 A.M. According to the minutes of the Sub-Committee Meeting, the basic outline of the activities, strategy, objectives etc. has been finalized. Now, in view of the above, we may take the following steps further:

- a.) The budget which is put up on file at **Flag - 'A'**, which was approved by F.C./D.G. vide noting on page No. 05/N ante may be put up before the Sub-Committee for their final approval.
- b.) A meeting of the Sub-Committee may be called (between 15th to 30th October, 2010) for finalizing the budget and other recommendations of the Committee. The Director General may kindly like to indicate a date for the second meeting of the Sub-Committee.
- c.) A Separate Cell as finalized by the Sub-Committee may be approved alongwith officer and staff (**as put up at 'A' on page No. 4/N ante**) may be kindly be approved by the Director General.

PUC-II: is a note from Corporate Cell communicating that Hon'ble L&E Minister/Chairman, ESIC has approved that Shri Venkatesh U.B., Member, ESIC should also be included as member of the Sub-Committee on ESIC Diamond Jubilee Celebrations. Therefore, we may call Shri Venkatesh U.B. also for the next meeting and also inform other members about his inclusion.

PUC-III: is a note from Corporate Cell about the Action Taken Report in reference to the minutes of 150th Meeting of ESIC. If approved, we may inform the Corporate Cell about the action being taken on the above lines.

Submitted for kind approval of the Director General and for indicating a date for the next meeting of the Sub-Committee.

Kuldeep
29/9/10

J. D. (P&A)

DPK

A.C. (P&A)

F.C. (Antenna)

DG

11712
29/9/2010

29.9.10

29/9/2010

Director

Admin

29/9/2010

29/9

Ref. from pre-page:

As per kind discussion with Addl. Commissioner (P&A) regarding point No. 'C' on pre-page, it is submitted that Shri Pranava Kumar, A.D. (Bft.-II & P.G.), who has the ample experience of P.R. works, may be diverted for 03 months for the post of A.D. (Diamond Jubilee Celebration Cell) for assisting the Sub-Committee, relieving him of all his present assignments. It may kindly be noted that as per the minutes of the 1st Meeting of Sub-Committee [point No.-V (19)], it has been required that an A.D., who has experience of PR work may be given the work of this special cell. These minutes have been seen and approved by the Corporation in its 150th meeting held on 03.09.2010. Besides this, 02 LDCs familiar with computer with good typing speed and one class-IV may be posted from the manpower supplying agency, in case of non-availability of the staff in Admn. Wing.

Submitted for kind approval of the Director General and for indicating a date for the next meeting of the Sub-Committee.

J.D. (PR)

Dir. (PR) on tour

A.C. (P&A)

F.C.

D.G.

F.C. 10/10 was with
letter to ~ prmr.

11/10

29/10/10 at
11.00 am

11/10/10

May who is give a date for 15
meety. At 11.00 am in discussion of
A.D. Ben, Adl. Pr. It may first discuss
with Dr.

11/10/10

11/10

Ref. from pre-page:

Dear letter to all the members of the Sub-Committee on Diamond Jubilee Celebration regarding/informing the 02 meeting of of the Sub-Comm. to be held on 29.10.2010 at 11.00 A.M. are placed below for kind signature please.

Kiddup
11/10/10

J.D. (PR)

[Signature]
11.10.10

Ref. Pre-pages:-

- ① As per the minutes of the 1st meeting of the Sub-committee, duly seen & approved by the Corporation in its 150th meeting, a special cell for one year has to be set up ^{for} which an A.D. level officer may be diverted to this cell for Diamond Jubilee Celebrations.
- ② B' or pre-page may be approved for the support staff for ~~one~~ (upto 31st March 2012)
- ③ The cell may work under the overall supervision of A.C. (P&A) / DPR / IDCR.

- ② For "D" above, an officer of A.D. level may kindly be got nominated for this Special Cell, relieving him/her from present assignment.
- ③ "D & C" may be seen for kind approval please.

JPR
A.C. (P&A)

FC

DG

FC

TH

2 for kind nomination

1/2 3 AS per noted

For info noted

[Signature]
27.10.10

[Signature]
27.10.10

Ref. from pre-page:

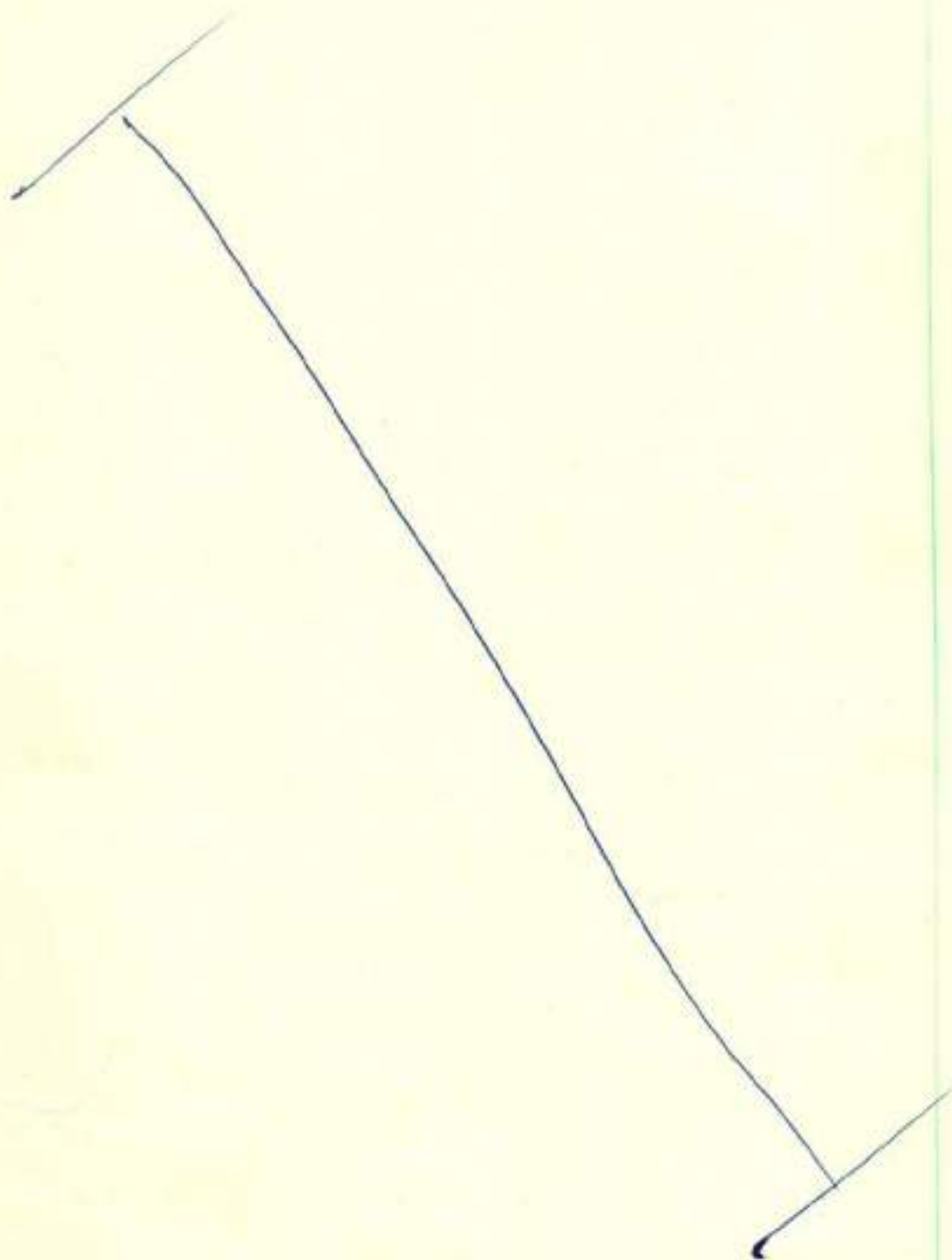
As per discussion with F.I./D.G., it
is ~~was~~ decided to discuss the matter later on.

Submitted please.

Kuldeep
27/10/2010

~~J.S. (H)~~

1
28.10.10



Sub: - 2nd Meeting of Subcommittee of DISCP

The minutes of the 2nd meeting of the Subcommittee of Diamond Jubilee Celebration Plan, is put up on file for kind approval, please.

29.10.10

DPR - on tower

A.C. (P&A)

FC

May kindly to

Ref. for

29.10.10

29.10.10

Ref. above.

The next (3rd) meeting of the Subcommittee of Diamond Jubilee Celebration Plan may be held on 3.12.10, as discussed by A.C. (P&A).

We may request D.G. for fixing up the time for that meeting. D.G. also may like to see the minutes of the 2nd meeting held on 29.10.10 and we may place the minutes as reporting item in the celebration meeting to be held on 10.12.10, if approved.

DPR - on tower

A.C. (P&A)

FC - on tower

DG - on leave

29.11.10

①

From PubsFrom Pubs

Disun. the 1st
 with Fe and date near
 for date for Diamon
 Jansie shown mark
 bid a 9/12/10 at
 11 AM

— Std. comments abv

C/pa he he

He SW C.P. Sir re

aw x R.C. when

ad a Canada Comments

Play in Play for Du. a

rehe

~~For~~ For



-13-

Headquarters Office
Employees State Insurance Corporation

(ISO 9001-2008 certified)
Panchdeep Bhawan, CIG Road, New Delhi-110002

File No.: E-13/12/6/2010-PR

Subject: Sub-Committee on ESIC Diamond Jubilee Celebration Plan 2011-12

In 186th Meeting of the Standing Committee held on 07th June, 2010, it was decided to constitute a committee for celebration of ESIC Diamond Jubilee - 2011-12. The Corporation in its 150th Meeting gave its approval for forming a Sub-Committee of the Corporation for this purpose. The following are the members of the Sub-Committee:

1. Director General, ESIC
2. Shri R.K. Tripathi
3. Shri U.B. Venkatesh
4. Shri S. Malleshham
5. Shri M.K. Garg
6. Shri Babu Lal Todi

The Sub-Committee has held 02 meetings till date and the 03rd Meeting of the Sub-Committee is scheduled to be held on 09.12.2010 at 11.00 AM.

Now, in the 187th Meeting of the Standing Committee, it was decided to include the following two members of the Corporation in the Sub-Committee:

1. Shri Ramchandra Khuntia, Hon'ble M.P.
2. Shri C.P. Singh

The nomination of the above members of Corporation as the members of the Sub-Committee of the Diamond Jubilee Celebration Plan may kindly be approved.

K.L.D.
27/11/10

DPR (on tour)

A.C.(P&A)

F.C. (on tour)

D.G. (on leave)

Secretary, L&E/Chairman, Standing Committee

29.11.10

29/11

29/11/10

D.G.

may kindly be

D.Y.

29/11/10

29/11

From pen-page

As discussed with A.C. (P&A),
a reporting item on Sub-committee
on ESIC Diamond Jubilee Celebration-plan;
for the forthcoming meeting of ESI Corporation
to be held on 10.12.10, is put up on file.
Director General may like to approve, please.

DPR-on town

A.C. (P&A)

PL-on town

DG

30/11/10

37 M

DG

Sub: Special Cell for ESIC Diamond Jubilee Celebrations

A Separate Cell as finalized by the Sub-Committee may be approved along with officer and staff, may be kindly be approved by the Director General. For the special cell, the following may kindly be considered:

1. One Assistant Director - for supervision, documentation, file work, account keeping etc. It is requested that one officer of this rank may be nominated who has the experience of PR Management as well as content development.
2. Two data entry operators/typists on contract basis to assist the Assistant Director in the above stated work.
3. One Peon/multi task attendant - either regular or contract basis.
4. We may also associate Deputy Director (Protocol Officer) for liasoning work, co-ordination with different Ministries, outside agencies etc.

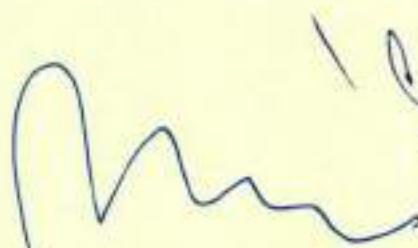
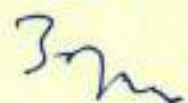
Apart from this, it is informed that Shri Budhi Prasad, LDC (PR Branch) is on leave (medical ground) and as per information received on telephone from his house; he is suffering from some long term ailments which the doctors are yet to diagnose. There is no A.D./O.S. in the PR Branch and the regular peon who was posted in this branch has left the organization. Hence, an O.S. (SSO level) may either be diverted or posted in this branch apart from one LDC for diary/dispatch work and one Peon (if not available on regular basis, then may be provided on contract basis)

Submitted for kind perusal and approval, please.

DPR - on leave
A.C. (P & A)

PC - on leave

DG


30.11.10






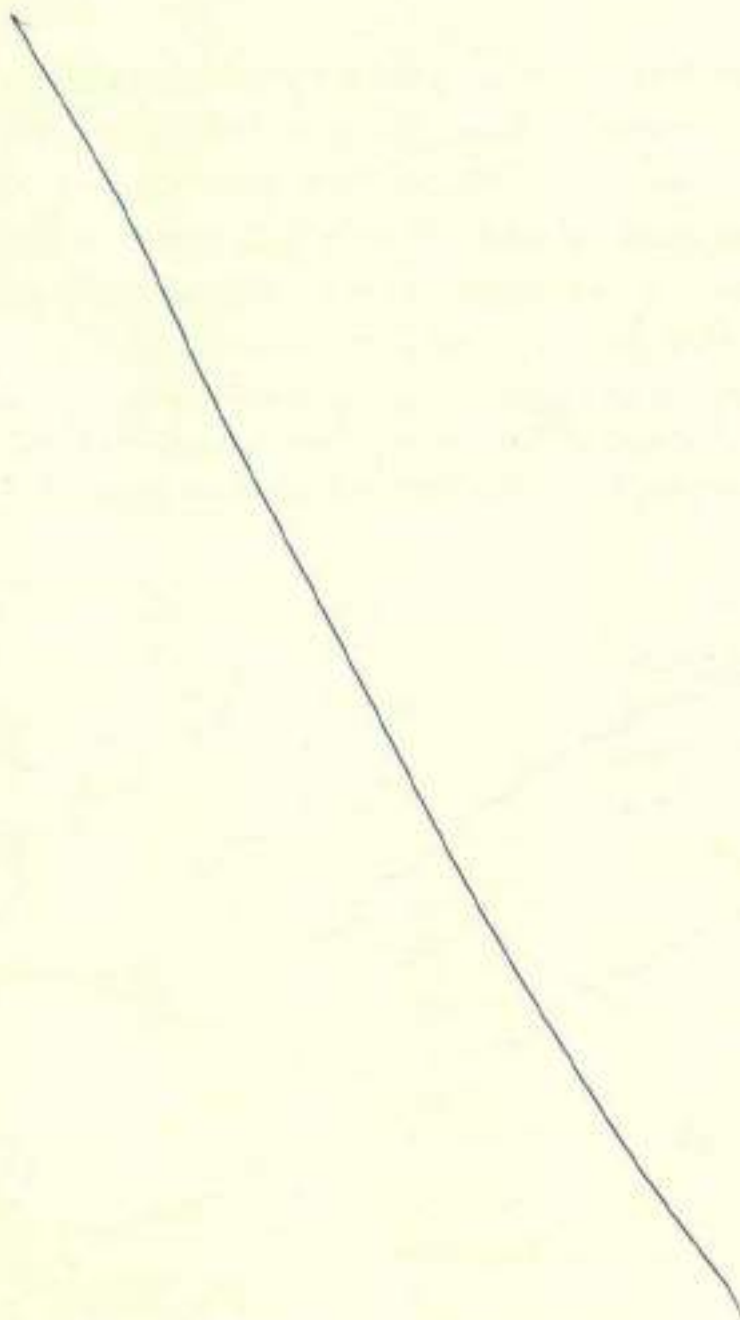
Ref. from pre-page:-

Two U.O. Notes for Estt.-I & Estt.-II
are placed below for kind signature, please.

Kuldip
02/12/10

J. D. (PR)


2.12.10



SUBJECT: Special Cell for ESIC Diamond Jubilee Celebrations - reg.

The Director General has approved for a Special Cell (please refer noting on page No. 15/N ante) for ESIC Diamond Jubilee Celebrations, which may comprised of the following:-

Sl. No.	Name & Designation	Remarks
1.	R.K. Gautam, Joint Director (PR)	This work is in addition to his present assignments.
2.	Shri Pankaj Kumar, Deputy Director (Protocol Officer)	This work is in addition to his present assignments.
3.	One Assistant Director - for supervision, documentation, file work, account keeping etc.	Estt. Branch -I is required to provide one officer of this rank who has the experience of PR Management as well as content development.
4.	Two Data Entry Operators/Typists on contract basis	For assisting the above said officers in the above stated works - Estt. Branch - V will provide either regular or on contract basis
5.	One Peon/Multi-task attendant	Estt. Branch - V will provide either regular or on contract basis

The Officials of P.R. Branch will also be required to work for this cell as and when needed. This Cell will work for about 02 years or till further orders.

This Cell will work under the supervision of A.C.(P&A)/Director (PR).

A.C. (P&A) may kindly approve the issue of the Circular put up on file.

Kuldeep
02/12/10

J.D. (PR)
A.C. (P&A)

2.12.10
[Signature]

From pen-page

① The Agenda points for the 3rd Meeting of the ~~Third~~ Sub-committee on Diamond Jubilee Celebrations is put up on file for kind approval, please.

② P.U.C. is a letter from Sh. Babulal Todi, Member for the Sub-committee requesting post-poneing of the meeting to 3rd week of December. The Director General may like to kindly see it, please.

If approved, we may inform the Member, BSIC that it ~~will~~ may not be possible to postpone the meeting

Submitted for kind approval, please.

~~AK~~
A.C. (K.A.)
FC
DG

7.12.10
7-12-20

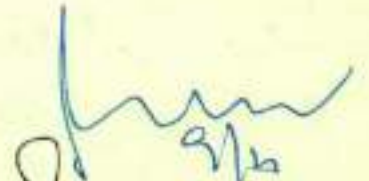
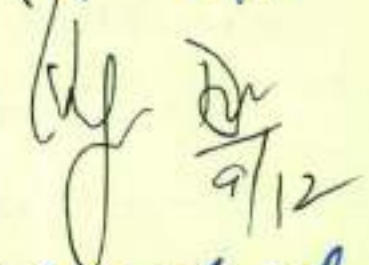
put one full time officer also for this work. All must be part time

Ref 12
8/12

Pran Pr

Sri Pranas Union AD note, this
competent and the other
Pran

~~Be~~
By


9/12

9/12

I presume he has not PR work and
he will be there for the new arrangements till
celebrations are over. Some temporary replacement
also to be thought of.

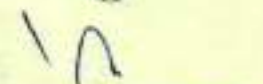

9/12/10

~~FUT~~ He has PR experience. AD/Pran
to make a replacement of
AD/Pran
9/12

Ref. above!

For I.D. Note to J.D. (C-I) regarding the above
decision is put for kind approval and signature, please.

Kiddup
09/12/10
~~J.D. (PR)~~


9.12.10

Subject:- Minutes of 3rd Meeting
of the Sub-Committee of DTCP

The minutes of the 3rd Meeting of the Sub-committee on Diamond Jubilee Celebration Plan is put up on file for kind approval please.

If approved, we may place it before the Commissioner, in its next meeting as reporting item (Supplementary).

DPR
A.C. (H&A)
PC
DG

PC
DG

9.12.10
9.12.10
9/12/10
9/12/10

9/12/10
9/12/10

9/12/10
9/12/10
9/12/10

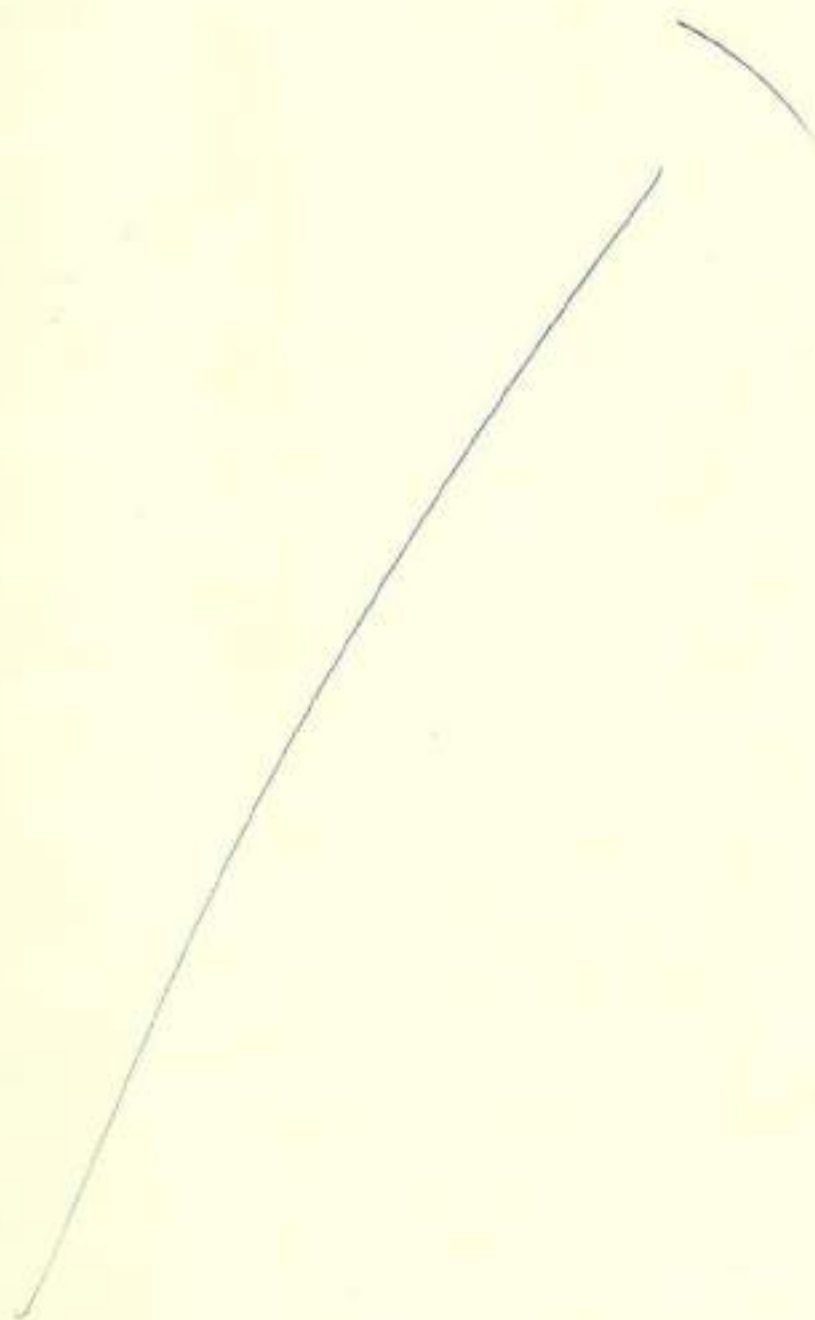
Ref. from pre-page 1

Fair U.O. Note for Corporate Cell regarding including the Supplementary Reporting Item of the 3rd Meeting of the Sub-Committee of Diamond Jubilee Celebration is placed below for kind, signature.

Kuldeep
09/12/10

J.D. [initials]


9.12.10



Subject : ESIC Diamond Jubilee Celebration – reg.

The Inaugural Ceremony for the opening of 60th year of ESI Scheme will be held at Kanpur on 24th February, 2011. We may invite Hon'ble President/Hon'ble Prime Minister for this event. After the Inaugural Ceremony, Seminar, Meeting/conventions for the I.Ps, employers, Media Persons etc. may be held throughout India.

Starting of the work by Special Cell

In the meantime, Special Cell for ESIC Diamond Jubilee Celebration has started functioning as per the Action Plan approved by the Sub-Committee of the Corporation/Corporation under Chairmanship of Director General.

The Chairman, ESIC (Hon'ble Union Minister for Labour & Employment) has been requested to kindly approve :

- (i) The Action Plan.
- (ii) The Name of Chief Guest for the Inaugural Ceremony for Kanpur.
- (iii) One more Additional Venue for major event either at Bangalore or Hyderabad.
- (iv) The draft letter to Hon'ble Minister Communication for release of Postal Stamp on ESIC.

Submission of Design/Art Work

All the empanelled Agencies have been asked to submit their designs/art work on following items of Diamond Jubilee Celebration by 31/12/2010,

- (i) Special Logo on Diamond Jubilee Celebration.
- (ii) Commemorative postal stamp on ESIC/ESI Scheme.
- (iii) Curtain raiser publicity material announcing the celebration of Diamond Jubilee Year for advertisement in the first week of January, 2011.
- (iv) Sample advertisement for the Inaugural Ceremony to be held at Kanpur on 24th February, 2011.

Directions from Director General

The Director General in the Meeting held on 30/12/2010 has directed following things with regards to Celebration of Diamond Jubilee Year,

- (i) There will be a five point Agenda/Pledge from Financial Commissioner, Insurance Commissioner and Medical Commissioner each for announcement during the Inaugural Ceremony on 24th February, 2011 at Kanpur and the same will be monitored throughout the year. These Pledges will be accomplished during the yearlong Celebration and Announcement to this effect will be made in the end of the Celebration (Closing Ceremony).
- (ii) Medical Commissioner will also be required to promote Mobile Wellness Camps and Health Camps in all the ESI Hospitals and it may be ensured that no I.P. is being asked to visit again for availing other diagnostic/ treatment related ordeals.
- (iii) The Insurance Commissioner is expected to launch measures like special drive to liquidate pending cases of PDB/DB, Grievances and cent percent payment through ECS etc.
- (iv) The Financial Commissioner is to submit report on Issuance of Pehchan Cards and progress of IT Roll Out of ESIC etc.

The Director General commented upon the sense of solemnity of occasion, perfection and purpose of Celebrating Diamond Jubilee Year of ESIC for which everybody is expected to contribute and take part in whole heartedly.

Submitted for kind perusal and approval please.

DD (Spl. Cell)
J.D.(P.R.)

Pl. put with all
directions.

Pranava Kumar
30.12.2010
(PRANAVA KUMAR)
A.D. (SPL. CELL)

Sh P K

DIR(PR)

A.C.(P&A)

D.G.

DIAMOND JUBILEE CELEBRATIONS OF EMPLOYEES' STATE INSURANCE CORPORATION – AN ACTION PLAN

The first Prime Minister of India Pandit Jawahar Lal Nehru inaugurated the ESI Scheme by becoming its first Insured Person (Honorary) on 24th Feb., 1952. The ESI Corporation will complete 60 years of its functioning and services on 24th Feb., 2012. It has been proposed to celebrate the 60th year of services of ESIC from 24th Feb., 2011 to 24th Feb., 2012.

In 186th meeting the Standing Committee held on 7th June, 2010, it was decided to constitute a Committee for celebration of 'ESIC Diamond Jubilee 2011-2012'. The Corporation in its 150th meeting gave its approval for forming such Sub-Committee of the Corporation for this purpose. The following members of the Corporation are the members of this Sub-Committee:-

1. **Director General, ESIC**
2. **Shri Ram Chander Khuntia, Hon'ble M.P.**
3. **Shri M.K. Garg, Member, ESIC**
4. **Shri R.K. Tripathi, Member, ESIC**
5. **Shri Venkatesh U.B., Member, ESIC**
6. **Shri C.P. Singh, Member, ESIC**
7. **Shri Babulal Todi, Member, ESIC**
8. **Shri S. Mallesham, Member, ESIC**

The Sub-Committee held 3 meetings on 21st July, 2010; 29th Oct., 2010 and 9th Dec., 2010 and have finalized the activities to be taken up during the Diamond Jubilee year.

The Corporation also approved in its 150th meeting that Chairman, ESIC will be authorized to approve the activities and budget of these celebrations. The action plan is as following:-

- I. **Theme of the Celebration:** The theme of "**Service to the Beneficiaries**" has been finalized for the whole year celebrations. In this context, the slogan of "I.P. is our V.I.P." will be popularized among all the officials of ESIC/ESIS, so that they understand the importance of the customers who are actually our paymasters.
- II. **Objectives :** To create a brand image of ESIC in the whole country in such a way that every stakeholder is proud to be associated with the ESIC Scheme.

III. Strategy: From 24.2.2011 onwards, we may start a series of seminars, meetings, conferences, road shows etc. all over the country communicating different messages about the products and improvements of ESI Scheme. However, the central communication will be the improvements made at the lowest level of the service delivery system of the Corporation. Another message which may be communicated is that the ESIC comes to rescue of workers exactly in times of need. A sustained media campaign for the awareness among the target public will be taken up for popularizing the benefits/initiatives of ESIC. The strategy will be to target the beneficiaries (IPs and their family members) and the employers in a larger way.

IV. Events/Activities:

1. Inaugural ceremony for the opening of 60th year of ESI Scheme may be held at Kanpur on 24th Feb., 2011. ISSA office bearers/member organizations of ISSA may be invited to participate. The members suggested Kanpur as the venue of the inaugural ceremony because the scheme was inaugurated by the first Prime Minister of India Shri Jawahar Lal Nehru on 24th Feb., 1952.
 - The Chief Guest to be invited in this function may be either the Hon'ble Prime Minister or Smt. Sonia Gandhi, Chairperson, UPA.
 - For this, Shri R.K. Tripathi, Member ESIC will coordinate at Kanpur with Shri Sriprakash Jaiswal, Hon'ble Minister of State (Independent Charge) for Coal, Statistics & Programme Implementation.
 - The function may be organized at the RLI Ground, Kanpur. The proposed Dental College at Kanpur may also be inaugurated in the same function, if possible.
 - A seminar may also be organized on the topic -- "The ESI Scheme, a Journey Since 1952 – Achievements and Future Challenges".
 - It was decided that the Director General may be authorized to incur expenditure befitting the occasion.
 - The inaugural ceremony will be held at Kanpur because the inauguration of the ESI Scheme was done at Kanpur in 1952.
 - It was decided that a note will be put up to the Hon'ble Minister immediately for finalizing the name of the Chief Guest and writing a letter to him/her.
 - No. of audience may be planned about 4000-5000.
 - Budget -- Rs.34.00 lakhs (approx.)
2. After the inaugural ceremony, seminars/meetings/convention for the insured persons/employers/media persons etc. may be held at Guwahati, Kolkata, Chennai, Mumbai. The function at Guwahati should be very special in terms of getting the ESI Scheme extended to all the states of the North-Eastern part of the country.

- ◆ Concerned Regional Directors will be asked to finalize the details on the same lines as in the point No.(1).
- ◆ The Sub-Committee decided to authorize the Chairman, ESIC to add one more venue for such event either at Bangalore or Hyderabad.
- ◆ Budget → Rs. 34.00 lakhs x 5 = Rs. 170.00 lakhs (approx.)

3. All the major projects which are nearing completion may also be inaugurated alongwith the major functions as brought out above.
4. Apart from these four major functions, all ROs/SROs/DOs/BOs/Hospitals/Dispensaries will be given a guideline for having activities in their Offices/concerned areas to celebrate the Diamond Jubilee of the ESI Scheme.

Activities by SSMC/SMC/DMD/ D(M)Noida (for Dispensaries & Hospitals of State Govts.) and All the SSMC/SMCs will coordinate with State Govts.

- ◆ Holding of health melas
- ◆ holding special Health camps
- ◆ Health awareness camps
- ◆ Blood Donation camps
- ◆ Preventive Health Programmes
- ◆ Budget - Rs.2.50/- per I.P. X 1.50 crore I.P. = Rs. 3.75 crores (approx.)

Activities at ROs/SROs

- ◆ Holding of awareness seminar with employers' representatives.
- ◆ Holding of meetings with employees' representatives.
- ◆ Alongwith the celebrations, a very special emphasis will be on coverage of all uncovered workers in insurable employment. Emphasis will also be on extending the coverage in non-implemented areas. One of the themes of the messages during the celebrations will be on these lines. Specially, the employers will be enrolled emotionally and psychologically for taking initiatives from their own side to cover the uncovered workers under the ESI Scheme.
- ◆ All the oldest surviving Corporation Members, Employers, Insured persons, Staff Members and Officers of ESI Scheme/ ESIC will be felicitated in all the functions at different levels. There may be criteria of being associated with ESI Scheme like 50 years, 30 years etc. One suggestion was that ROs/SROs may publish the photographs with names of all those insured persons who have been associated with ESI for 30 years.
- ◆ All Trade Unions Leaders, Employers, Associations, Local Corporation Members, Regional Board Members, Local Committee Members must be associated at every concerned stage of the celebration by Hqrs./ ROs/SROs/DOs/BOs/ESI Hospitals/Dispensaries.
- ◆ Remaining proposal alongwith the budget was approved.
- ◆ Budget - Rs.2.50/- per I.P. X 1.50 crore I.P. = Rs. 3.75 crores (approx.)

5. Alongwith the celebrations, a very special emphasis will be on coverage of all uncovered workers in insurable employment. Emphasis will also be on extending the coverage in non-implemented areas. One of the themes of the messages during the celebrations will be on these lines.

Specially the employers will be enrolled emotionally and psychologically for taking initiatives from their own side to cover the uncovered workers under the ESI Scheme.

6. All the Big Employers and Employers Associations will also be requested to celebrate the ESIC ^{Diamond} ~~Silver~~ Jubilee on the lines of celebrations ROs/SROs/DOs/BOs/Hospitals/Dispensaries.

- For this necessary guidance and assistance should be provided by the concerned ROs/SROs/DOs/BOs to all such employers and employers associations.

7. All kinds of publicity literature will be printed and circulated in all the regional languages also.

- All ROs/SROs/DOs may be instructed about this.
- Following booklets/pamphlets are proposed:
 1. FAQs on ESI Scheme
 2. Pamphlets on Benefits & how to avail them
 3. Publicity literature on ESI Corporation, its infrastructure and its activities
 4. Pamphlets on Guidelines to Employers
- Other publicity literature which the ROs/SROs may like to circulate as per the specific need in their areas
- Budget — Included in Sl. No. 4 above.

8. At all these places, the events will be followed by cultural evenings with local flavour by some very renowned artists/cultural group of the area who may be of international fame. Some skits/small plays may be organized which bring out the facilities of ESIC and underline the importance of ESI Benefits in a humorous and light way.

9. A book will be published on ESIC (its history, achievements, present and future scenario etc.).

- ESIC's history, achievements, present and future scenario etc. (by JD(PR) alongwith other officers of ESIC)
- Evolution of the concept and theory of social security in the world. (to be written by some academician expert in history of Social Security)
- Evolution of the concept and theory of social security in India. (to be written by some academician expert in history of Social Security)
- Overall brief picture of present scenario in the field of social security in India. (to be written by some academician expert in Public Policy Research in the area of Social Security)
- Overall brief picture of present scenario in the field of social security in the world. (to be written by some academician expert in Public Policy Research in the area of Social Security)
- ESIC may tie up with some academic professional from the field of social security alongwith some good publishing house for publication of this book.
- Budget — Rs. 5.00 lakh.

10. A study may be instituted in coordination with some reputed university on the theme of ESIC and social security. A Chair may be instituted for the study in the area of Social Security in one of the reputed Institutes like Tata Institute of Social Sciences, IIM-Ahmedabad, IIM-Bangalore, IIM-Lucknow, XLRI-Jamsedpur etc.
 - Dy. Director/Protocol Officer is getting in touch with Delhi based institutions like Delhi School of Social Work, Faculty of Management Studies (FMS) for getting a firsthand report to further work upon this project
 - The Sub-Committee decided that this will be for specific purpose and specific period.
 - Budget – Rs. 10.00 lakh for first year (which will include the cost of fellowship per month, cost of books grant to be paid annually and other misc. charges) – this will be a recurring expenditure
11. Some third world countries where the Social Security Scenario is not that vibrant in comparison to the Indian Scenario, may be invited to visit ESIC and exchange programmes may be arranged for sharing our experiences/success stories with such countries.
 - a. A communication (subtle invitation) may be sent to all such countries (member nations of ISSA) which may be interested in such exchange programmes.
 - b. Association of NTA on programmes of Social Security
 - c. A short visit of young officers to Scandinavian Social Security Systems
 - d. Budget – The cost will be covered under relevant budget heads for food, stay, transport, TA/DA etc.
12. Before the closing ceremony, an announcement will be made to install best drinking water facilities, tea/coffee dispensing machine in all the Branch Offices and Dispensaries.
 - The General Branch, Hqrs. will get the decision (alongwith required budget) approved from competent authority and circulate it to all the ROs/SROs/DOs giving a time frame of not more than three months for implementing these decisions and reporting back to the Hqrs., so that these arrangements see the light of the day within first six months of the Diamond Jubilee year.
 - Budget – Budget will be allocated separately to ROs/SROs under the regular "heads of account".
13. Closing ceremony should be held on 24th Feb., 2012 at Delhi, when the ESI Scheme will complete 60 years.

- Details to be finalized during the course of the Diamond Jubilee Year.
 - It was decided that a target will be made to announce that zero pendency is there for all the public grievance cases as well as benefit claim cases upto a specified period. Other achievements of the organization will also be presented in the closing ceremony in terms of coverage of employees under the ESI Scheme, implementation of areas, number of patients treated etc.
 - Budget - Rs.34.00 lakhs (approx.)
14. All the oldest surviving Corporation Members, Employers, Insured persons, Staff Members and Officers of ESI Scheme/ESIC will be felicitated in all the functions at different levels. There may be criteria of being associated with ESI Scheme like 50 years, 30 years etc. One suggestion was that ROs/SROs may publish the photographs with names of all those insured persons who have been associated with ESI for 30 years.
15. All Trade Unions Leaders, Employers, Associations, Local Corporation Members, Regional Board Members, Local Committee Members must be associated at every concerned stage of the celebration by Hqrs./ ROs/SROs/DOs/BOs/ESI Hospitals/Dispensaries.
16. A special logo will be formulated for '60 years of ESI Scheme' and it will be used in all the advertisements, letter heads, visiting cards, envelopes etc. of the Corporation throughout the year.
- An illuminated board with the special logo of 'Diamond Jubilee Year of ESIC' will be put up in all the buildings of ESIC along with services available in that particular office/institution.
 - Budget - Rs.8.00 crores (approx.)
17. Within this 60th year, department of post will be requested to issue a commemorative postal stamp on ESIC/ESI Scheme.
- A letter from Hon'ble Minister of Labour & Employment is being written to Hon'ble Minister, Department of Posts with necessary proforma duly filled up for his purpose.
 - Budget -Rs. 5.00 lakhs (approx.)
18. A Special Cell will be created at Hqrs. level with an A.D. who has experience of P.R. work.
- Special Cell has been created. The following officers will work for the Special Cell:-
- (1) A.C. (P&A)
 - (2) Dir (PR)
 - (3) J.D. (PR)

- (4) Shri Pankaj Kumar, Dy. Dir. (Protocol)
 (5) Shri Pranav Kumar, Asst. Dir. (Full time)

- V. Budget:** Total budget estimates is Rs.28.08 crores. However, the Director General, ESIC may be authorized to incur expenditure depending upon the requirement as decided by the Sub-Committee.
- VI. Evaluation:** At every stage, scope of evaluation and further improvement in the remaining plan may be allowed so that the whole plan is flexible to achieve the desired objective. At the end of the Diamond Jubilee Year i.e. after 24th Feb., 2012, a full scale evaluation may be taken up so that the organization can get the results and is able to judge whether the stated objectives have been achieved in the right perspective or not.
- VII. Supervision:** It may also be approved that this Sub-Committee of the Corporation may continue to supervise all the activities undertaken to celebrate the Diamond Jubilee of ESIC.

Hon'ble Minister(L&E)/Chairman, ESIC may be requested to kindly approve:-

- The Action Plan as put up above.
- The name of the Chief Guest for the inaugural ceremony at Kanpur.
- One more additional venue for major event either at Bangalore or Hyderabad.
- A draft letter to Hon'ble Minister, Communications (Department of Posts), Govt. of India, for release of postal stamp on ESIC.

Submitted for kind perusal and approval please.

DD (Spl. Cell)

JD (PR)

DPR

AC (P&A)

F.C.

D.G.

Chairman, Standing Committee (Secy/L&E)

Chairman, ESIC/Hon'ble LEM (Hon MOLE)

LEM

LEM may like to discuss this and give his guidance.
 Prabhakar
 23/12/10

22.12.2010

22.12.10

23/12/10

23/12

23/12/10

F 1812/LEM/10
 24/12/10

6053
 22/12/10

4246-8
 23/12/10

3631
 23/12/10
 Personal Secretary
 Dy. Dir. No.

May kindly see notes on pages 1-7/n. Hindi Minister was briefed by DG, ESIC and other officers. It was decided that because of budget session of Parliament the venue of function be kept at Delhi.

LEM

Prattal
5/1/11

Phurpa
5/01/11

DG, ESIC

Prattal
5/1/11

5/1/11

A Meeting was held under the chairmanship of the Director General on 31st December, 2010 in connection with the ESIC Diamond Jubilee Celebrations on 24th February, 2010. The following officers were also present in the meeting:-

1. Shri B.K. Sahu, Insurance Commissioner
2. Shri T.K. Bhattacharyya, Addl. Commissioner (P&A)
3. Dr. S.K. Jain, Dy. Medical Commissioner
4. Shri A.K. Verma, AC & RD, Delhi
5. Shri Arun Kumar, Director (Rev. & PR)

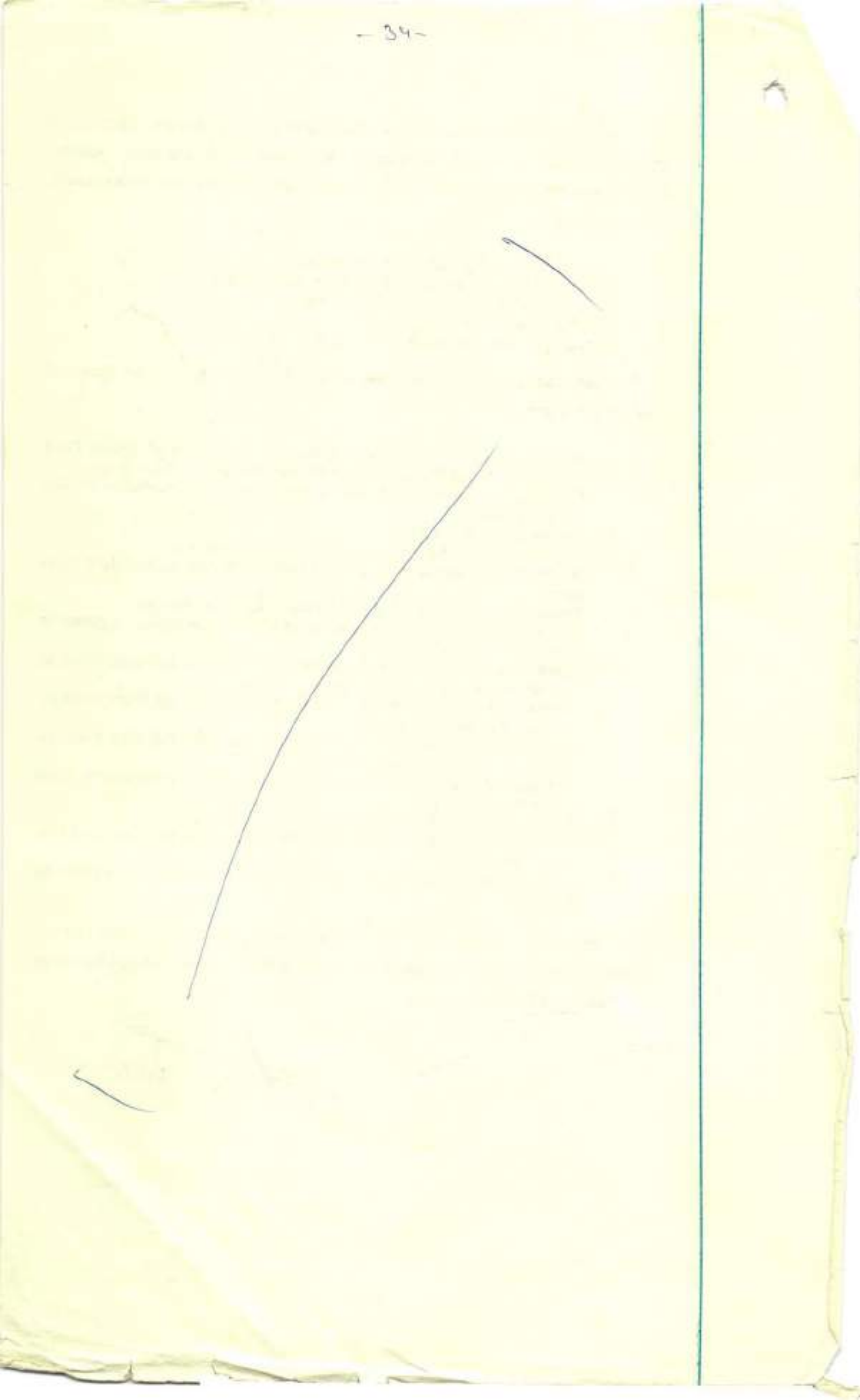
The Director General has desired to consider the following for Diamond Jubilee Celebrations:

1. Announcement of computerization and generation of Smart Card (Pehchan Cards) and giving it to Prime Minister or Chief Guest
2. Creation of challans on the stage and announcement of full computerization
3. Online payment gateway
4. The commemorative Postal Stamp is to be released
5. All the Dispensaries may be provided a Kit approximately ₹ 1.00 lakh
6. Foundation stone laying of ESI Dental College at Kanpur
7. Release of a Book on ESIC journey of 60 years alongwith 2 photo of each year and their captions
8. Release of Revenue Manual - work to be done by Revenue Division and will be released by dignitaries
9. Commitment from Divisions: 05 from Revenue, 05 from Medical, 04 from F.C. and A.C.(P&A)
10. Mobile Wellness Vans launched from Kanpur and after that it will be started in all India in due course
11. Increase of limit of exemption from payment of contribution from ₹ 70/- to 100/-
12. Enhancement of rate of DB/PDB
13. Calendar of activities to be done for 12 months i.e. Feb. 2011 to Feb., 2012
14. Enhancement of ceiling of medical expenditure from ₹ 1200/- to ₹ 2000/-

If agreed to, we may send the above minutes to the concerned officers regarding submission of commitment for Point No. 9 of the minutes by today i.e. 03.01.2011, as per d.f.a.

Kuldeep
03.01.2011

[Signature]
31.12.2010





EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAVAN: C.I.G. MARG
NEW DELHI- 110 002

Subject: ESIC Diamond Jubilee Celebrations on 24th February, 2010 at Vigyan Bhawan.

The Employees' State Insurance Act, 1948 was the first major legislation in Independent India for providing comprehensive Social Security to the workers in the organized sector. The first Prime Minister of India, Pandit Jawahar Lal Nehru inaugurated the ESI Scheme by becoming its first Honoured Insured Person on 24th February, 1952. The ESI Corporation will complete 60 years of its functioning and services on 24th February, 2012.

The Inaugural function for the ESIC Diamond Jubilee Celebration will be held on 24th February, 2011 at Vigyan Bhawan, New Delhi.

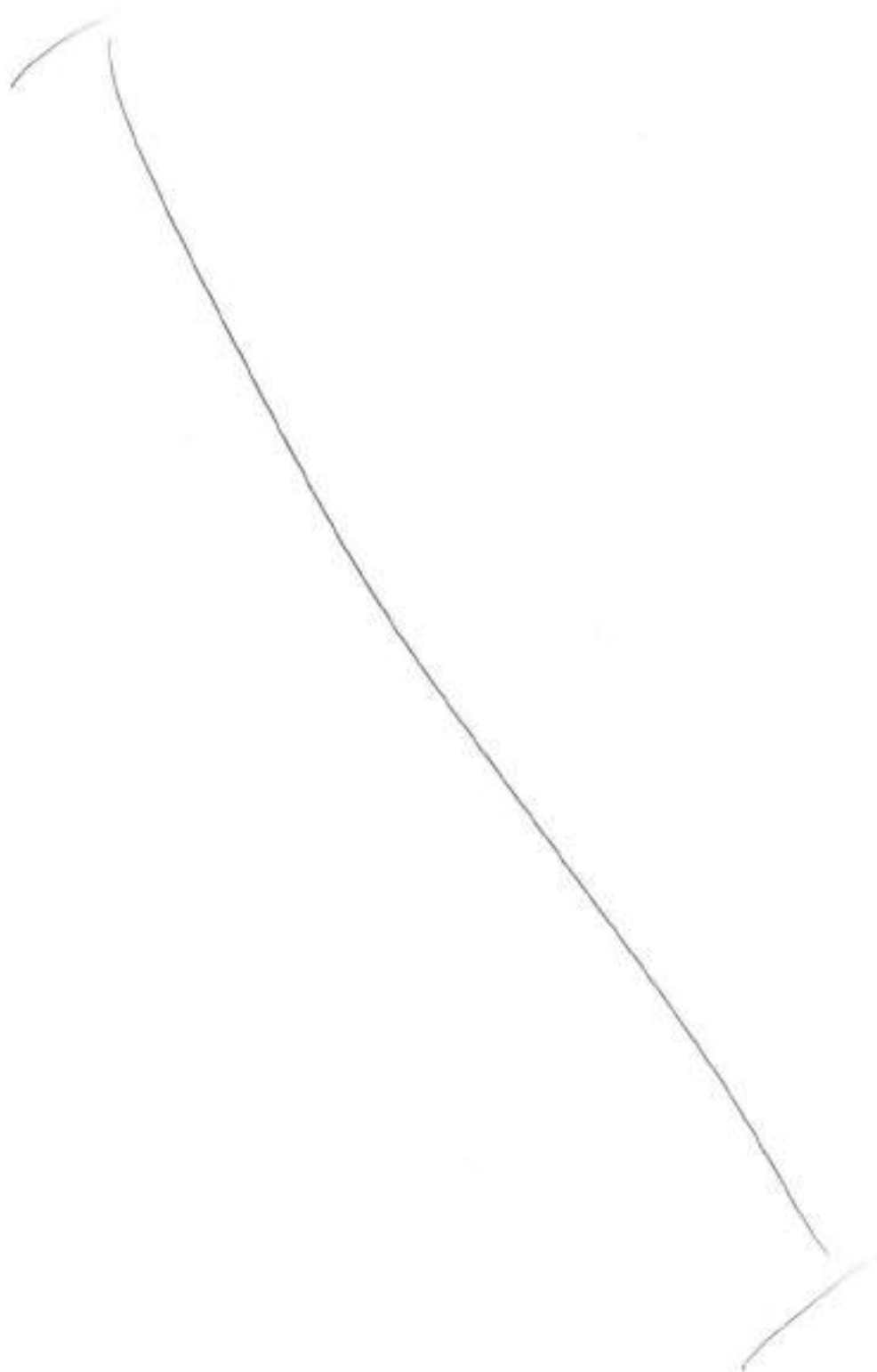
As decided by the Hon'ble Minister of Labour & Employment, Government of India; Dr. Manmohan Singh, Hon'ble Prime Minister of India, Smt. Sonia Gandhi, Hon'ble Chairperson, UPA and Shri Rahul Gandhi, Hon'ble Member of Parliament are to be invited for gracing the occasion.

Three draft letters are placed herewith for kind perusal of the Hon'ble Minister.


D.G., ESIC

Secretary, Labour (MOL&E)

Hon'ble LEM



Points as finalized in the Meeting chaired by Hon'ble MOL&E on ESIC Diamond Jubilee Celebration Plan on 05.01.2011

1. Activities to be done on the stage in connection with Inauguration of the Diamond Jubilee Celebration on 24th February, 2011 at Vigyan Bhawan, New Delhi:

- Declaration of Computerization of ESIC - Generation and giving of Pehchan Card by the Dignitaries
 - Unveiling of concept of Diamond Jubilee Model Dispensaries with diagnostic facilities
 - Flagging off the ESIC Mobile Wellness Van
 - Providing of Medical Kit worth ₹ 1.00 lakh to one ESI Dispensary
 - Release of Pictorial Book on ESIC 60 years journey
 - Release of Manuals of ESIC on Revenue and Benefit
 - Release of Calendar of Activities ESIC for the whole year 24.02.2011 to Feb., 2012
 - Letter of Permission (LOPs) of MCI for P.G. Seats to be presented to Secretary, L&E
- As decided by the Hon'ble Chairman, ESIC, the venue of the Inaugural function is Vigyan Bhawan, New Delhi on 24th Feb., 2011.

2. Commitments to Stakeholders - Diamond Jubilee Celebration Year Drive by ESIC:

The Commitments from ESIC during the Diamond Jubilee Celebrations are as under:-

Insurance Division:

1.	Enrolment/Coverage Drive for more members under ESI Scheme
2.	100% benefit payments through ECS for PDB and DB Cases
3.	Disposal of all the pending grievances within 15 days (zero pendency to be achieved by 24.02.2012)
4.	One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized once in a month by each Branch Office
5.	To make 25 Model Branch Offices all over India - with safe drinking water and all the amenities
6.	All the pending PDB/DB cases to be liquidated/settled within one month
7.	All appeal cases from Employers to be disposed within 60 days
8.	Same day settlement and payments to Medical Board cases
9.	Facilitation Centres in all ESIC Regional Offices/SROs/DOs/Branch Offices

Medical Division:

1.	Wellness Mobile Vans are to be started in all ESIC Hospitals
2.	Setting up of AYUSH units(ISM) in all ESIC Hospitals
3.	Organizing of one Health Camp in each month by each ESIC Hospitals
4.	Opening of 05 ESIC Green Field Hospitals

Contd. from pre-page:

5.	Up-gradation/modernization of 05 ESIC Hospitals
6.	Facilitation/Counseling Centres in each ESIC Hospitals

Finance Division:

1.	Payment to all clients within 10 days through ECS (to regular clients)
2.	Computerization of Monthly and Annual Accounts

Administration Division:

1.	Ensuring timely DPCs/Screening and Recruitments so that vacancies remain less than 10%
2.	Organizing of 100 Training Programmes on etiquettes/people-handling/courtesy

System Division:

1.	Pehchan Card will be given to the Insured Persons within 07 days after data capturing
2.	Real time online Registration for Employers

Announcements to be made by ESIC for the whole year:

1. Increase of limit of exemption from payment of contribution from ₹ 70/- to ₹ 100/-
2. Enhancement of rate of DB/PDB

- A.** Apart from this, a circular has been drafted to circulate among all concerned for taking further action. This circular contains points not covered in the above noting and duly approved by Hon'ble Minister (Labour & Employment)/Chairman, ESIC on page No.32/N ante. The draft circular is put up on file for kind approval please.
- B.** The contents of this draft circular may also be put up to the Corporation/Standing Committee in the next meeting as a reporting item for kind information of the Hon'ble Members.
- C.** As put up on page No.31/N ante, the budget estimate of ₹28.08 crores may be approved.
- D.** The copy of finalised logo/postal stamp is also put up on file for kind approval please.

Submitted for kind approval of D.G., please.

Dir (PR)

AC (P&A)

FC

DG

JD (PR)

Dy

11/11/11

Dir (re)

I. Minutes of the Meeting chaired by A.C. (P&A) on 13.01.2011 at 12.00 noon reg. Diamond Jubilee Celebrations

A Meeting was chaired by the Addl. Commissioner (P&A) in connection with ESIC Diamond Jubilee Celebration on 13-01-2011 at 12.00 noon at Hqrs. The following officers attended the meeting:

1. Dr. S.K. Jain, DMC
2. Dr. Vivek Handa, DMC
3. Shri S.K. Garg, A.C. (Syst.)
4. Shri B.D. Sharma, A.C. (Bft.)
5. Shri Arun Kumar, Director (PR)
6. Shri Rajasekar, Director (Fin.)
7. Shri R.C. Sharma, Director (P&D)
8. Shri R.K. Gautam, Jt. Director (PR)
9. Shri Pankaj Kumar, Dy. Director (Protocol/Spl. Cell)
10. Shri Pranava Kumar, Asstt. Director (Spl. Cell)

The following Calendar of Activities (starting from 24.02.2011 to Feb., 2012) were recommended with regard to the ESIC Diamond Jubilee Celebrations:-

Calendar of activities to be done for 12 months (starting from 24.02.2011 to Feb., 2012)

Sl.No.	Month	Activities
1.	February ,2011	a.) Inaugural function of ESIC Diamond Jubilee Celebration b.) Organizing of Health Check up Camps by every ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp along with Project Pehchan Campaign for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) Holding of one Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by Branch Offices - 20th of each month (if holiday, next working day) e.) Starting of Facilitation Centres/Counselling Centres in each ESIC Hospitals/ROs/SROs/DOs. f.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
2.	March, 2011	a.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by each Branch Office

		- 20 th of each month (if holiday, next working day)
3.	April, 2011	a.) Seminar on ESIC Scheme, 'A journey since 1952 achievements & future challenges' at Kolkata. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs Office - 20th of each month (if holiday, next working day)
4.	May, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) d.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
5.	June, 2011	a.) A conclave of all stakeholders of North-Eastern States at Guwahati - on the subject 'Extension of ESI Scheme in all states of North-East'. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
5.	July, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday,

		next working day)
6.	August, 2011	a.) A Convention at Chennai on medical related issues of ESI Scheme by RO, ESIC, Chennai on the subject 'Health for All'. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
7.	September, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day)
8.	October, 2011	a.) An awareness function at Mumbai about ISM activities of ESIC and issues related to AYUSH in India by RO, ESIC, Mumbai b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Starting of Sports Activities involving stakeholders followed by Cultural Functions with local flavour involving renowned artists/cultural group of the area and our stakeholders - one event once in a year (preferably in the month of October).
9.	November, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs/BOs - every 15th

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		of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) d.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
10.	December, 2011	a.) An awareness function either at Bangalore or Hyderabad on issues related to Allopathy (to be decided by M.C.) by the respective ROs, ESIC b.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs/BOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
11.	January, 2012	a.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
12.	February, 2012	a.) Concluding function at Delhi, Vigyan Bhawan and presentation of the report card on the activities done by ESIC during the Diamond Jubilee Celebration year b.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day). c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.

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Besides this, the followings have also been recommended in the meeting:-

- (a) Nomination of Nodal Officer for seeing the work of Diamond Jubilee Celebration and PR related activities in RO/SRO and also in ESIC Hospitals.
- (b) We may go for two side multi-coloured printing of pocket size calendar having Calendar of Activities of Diamond Jubilee Celebration Year in brief on one side and other side may carry regular yearly calendar.

II. Sensitization Programme on Diamond Jubilee Celebration & other PR Activities :

It is proposed to make visits to various zones of country in order to sensitize Diamond Jubilee Celebration Programme from 24th Feb., 2011 to 24th Feb., 2012. The AC(P&A/PR), Dir (PR), JD(PR), DD(Protocol/Spl. Cell) and AD(Spl. Cell) may form a team to visit all such places with a view to sensitize and bring seriousness to all concerned before Diamond Jubilee Celebration kicks start on 24th Feb., 2011.

During the visit, there may be two types of meetings, one with Branch Managers of Branch Offices and IMOs Incharge of Dispensaries and another with SSMCs/SMC, MSs, RDs and Directors/ JDs Incharge of the zone. All the concerned Officers from medical and non-medical side of visited zone/place will be asked to attend the meeting in the selected venue of Regional Office on proposed dates. The participants will be informed/sensitized by visiting team/officers from Hqrs. through interactions and presentations etc. It will be for three purposes:-

1. Diamond Jubilee Celebration.
2. Monitoring of the progress of publicity and advertisement.
3. Monitoring of Nodal Officers for Diamond Jubilee Celebration/PR related activities of RO/SRO and ESIC Hospitals.

The proposed dates of visit, place/venue are as follows:-

Date of visit	Place/Venue	Visiting Officers
22.01.2011	Chennai (South Zone)	AC(P&A) & Shri Pranava Kumar, AD (Spl. Cell)
24.01.2011	Delhi (North Zone)	AC(P&A) & Dir (PR) 
30.1.2011	Mumbai (West Zone)	AC(P&A) & Dir (PR)

Contd. -

05.02.2011	Kolkata (East Zone)	AC(P&A) & JD(PR)
07.02.2011	Guwahati (North East)	AC(P&A) & AD(Spl. Cell)
12.2.2011	Bangalore (South Zone)	AC(P&A) & Sh. Pankaj Kumar, DD (Protocol/Spl. Cell)
13.2.2011	Cochin (South Zone)	AC(P&A) & Sh. Pankaj Kumar, DD (Protocol/Spl. Cell)
15.2.2011	Hyderabad(South Zone)	AC(P&A) & JD(PR)

The Director General is requested to approve the above stated tour programme and relax the condition to non-entitled officer, Shri Pranava Kumar, AD (Spl. Cell) to travel by air.

Director General may kindly be requested to approve:-

1. The minutes of the Diamond Jubilee Celebration Year meeting with Calendar of Activities held on 13.1.2011 and as submitted above.
2. The Sensitization Programme on Diamond Jubilee Celebration & other PR Activities alongwith the above stated tour programme of visiting officers from Hqrs. and also relaxing the condition to non-entitled officer, Shri Pranava Kumar, AD (Spl. Cell) to travel by air.

Submitted for kind perusal and approval please.


(Pranava Kumar)
A.D. (Spl. Cell)

DD (Protocol/Spl.Cell)

JD (PR)

DIR (PR)

AC(P&A)

F.C.

D.G.

① The calendar of activities for Diamond Jubilee Year may kindly be approved. A, B, C, D, E & F on page no. 40-42/1 ante for perusal, please.
② 'x' above may kindly be also approved.

As promised from prepage.
Once accord the exercise of allotment of fund may be undertaken.
14-1/11

From pre-page:

AC(P&A) was kind to discuss on 15.1.2011 about the minutes of the meeting held on 13.1.2011 and calendar of activities to be done for 12 months starting from 24th Feb., 2011 to 24th Feb., 2012 and suggested some changes. Accordingly, the calendar of activities and minutes of the meeting are re-submitted here as under:-

I. Minutes of the Meeting chaired by A.C. (P&A) on 13.01.2011 at 12.00 noon reg. Diamond Jubilee Celebrations

A Meeting was chaired by the Addl. Commissioner (P&A) in connection with ESIC Diamond Jubilee Celebration on 13-01-2011 at 12.00 noon at Hqrs. The following officers attended the meeting:

1. Dr. S.K. Jain, DMC
2. Dr. Vivek Handa, DMC
3. Shri S.K. Garg, A.C. (Syst.)
4. Shri B.D. Sharma, A.C. (Bft.)
5. Shri Arun Kumar, Director (PR)
6. Shri Rajasekar, Director (Fin.)
7. Shri R.C. Sharma, Director (P&D)
8. Shri R.K. Gautam, Jt. Director (PR)
9. Shri Pankaj Kumar, Dy. Director (Protocol/Spl. Cell)
10. Shri Pranava Kumar, Asstt. Director (Spl. Cell)

The following Calendar of Activities (starting from 24.02.2011 to Feb., 2012) were recommended with regard to the ESIC Diamond Jubilee Celebrations:-

Calendar of activities to be done for 12 months (starting from 24.02.2011 to Feb., 2012)

Sl.No.	Month	Activities
1.	February ,2011	a.) Inaugural function of ESIC Diamond Jubilee Celebration on 24th Feb., 2011 at Vigyan Bhawan, New Delhi. b.) Organizing of Health Check up Camps by every ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp along with Project Pehchan Campaign for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) Holding of one Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by Branch Offices - 20th of each month (if holiday, next working day) e.) Starting of Facilitation Centres/Counselling Centres in each ESIC Hospitals/ROs/SROs/DOs.

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		f.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
2.	March, 2011	a.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by each Branch Office - 20th of each month (if holiday, next working day)
3.	April, 2011	a.) Seminar on ESIC Scheme, 'A journey since 1952 achievements & future challenges' at Chennai on Monday, 18.4.2011. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs Office - 20th of each month (if holiday, next working day)
4.	May, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) d.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
5.	June, 2011	a.) A conclave of all stakeholders of North-Eastern States at Guwahati - on the subject 'Extension of ESI Scheme in all states of North-East' on Thursday, 23.6.2011. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of

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		each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
5.	July, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
6.	August, 2011	a.) A Convention at Kolkata on medical related issues of ESI Scheme by RO, ESIC, Kolkata on the subject 'Health for All' on Monday, 29.8.2011. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
7.	September, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day)
8.	October, 2011	a.) A Convention in Mumbai on the subject 'Reaching out to stakeholders -- making each IP our VIP' by RO, ESIC, Mumbai on Friday, 14.10.2011. b.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday,

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		next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Starting of Sports Activities involving stakeholders followed by Cultural Functions with local flavour involving renowned artists/cultural group of the area and our stakeholders - one event once in a year (preferably in the month of October).
9.	November, 2011	a.) Organizing of one Health Camp by each ESIC Hospitals/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs/BOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) d.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.
10.	December, 2011	a.) A conclave at Bangalore on 'Making ESIC world class service organization and making of the Brand-ESIC' - by the R.O, Bangalore on Monday, 19.12.2011. b.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs/BOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
11.	January, 2012	a.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day) b.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) c.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees

Contd.

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Contd. from pre-page :

		to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day)
12.	February, 2012	a.) Concluding function at Delhi, Vigyan Bhawan on Friday, 24th Feb., 2012 and presentation of the report card on the activities done by ESIC during the Diamond Jubilee Celebration year b.) Organizing of one Health Camp by each ESIC Hospital/ESI Hospitals - 10th of each month (if holiday, next working day). c.) Holding of one Awareness Camp for Employees/ Employers by ROs/SROs/DOs - every 15th of each month (if holiday, next working day) d.) One Facilitation Conclave (SUVIDHA SAMAGAM) for Employers/Employees to be organized by ROs/SROs/DOs - 20th of each month (if holiday, next working day) e.) Launch of enrolment/coverage drive for more members under ESI Scheme - intensive coverage drive for 10 working days in every quarter.

Besides this, the followings have also been recommended in the meeting:-

- (a) Nomination of Nodal Officer for seeing the work of Diamond Jubilee Celebration and PR related activities in RO/SRO and also in ESIC Hospitals.
- (b) We may go for two side multi-coloured printing of pocket size calendar having Calendar of Activities of Diamond Jubilee Celebration Year in brief on one side and other side may carry regular yearly calendar.

II. Sensitization Programme on Diamond Jubilee Celebration & other PR Activities :

It is proposed to make visits to various zones of country in order to sensitize Diamond Jubilee Celebration Programme from 24th Feb., 2011 to 24th Feb., 2012. The AC(P&A/PR), Dir (PR), JD(PR), DD(Protocol/Spl. Cell) and AD(Spl. Cell) may form a team to visit all such places with a view to sensitize and bring seriousness to all concerned before Diamond Jubilee Celebration kicks start on 24th Feb., 2011.

During the visit, there may be two types of meetings, one with Branch Managers of Branch Offices and IMOs Incharge of Dispensaries and another with SSMCs/SMC, MSs, RDs and Directors/ JDs Incharge of the zone. All the concerned Officers

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from medical and non-medical side of visited zone/place will be asked to attend the meeting in the selected venue of Regional Office on proposed dates. The participants will be informed/sensitized by visiting team/officers from Hqrs. through interactions and presentations etc. It will be for three purposes:-

1. Diamond Jubilee Celebration.
2. Monitoring of the progress of publicity and advertisement.
3. Monitoring of Nodal Officers for Diamond Jubilee Celebration/PR related activities of RO/SRO and ESIC Hospitals.

The proposed dates of visit, place/venue are as follows:-

Date of visit	Place/Venue	Visiting Officers
22.01.2011	Chennai (South Zone)	AC(P&A) & Shri Pranava Kumar, AD (Spl. Cell)
24.01.2011	Delhi (North Zone)	AC(P&A) & Dir (PR)
30.1.2011	Mumbai (West Zone)	AC(P&A) & Dir (PR)
05.02.2011	Kolkata (East Zone)	AC(P&A) & JD(PR)
07.02.2011	Guwahati (North East)	AC(P&A) & AD(Spl. Cell)
12.2.2011	Bangalore (South Zone)	AC(P&A) & Sh. Pankaj Kumar, DD (Protocol/Spl. Cell)
13.2.2011	Cochin (South Zone)	AC(P&A) & Sh. Pankaj Kumar, DD (Protocol/Spl. Cell)
15.2.2011	Hyderabad(South Zone)	AC(P&A) & JD(PR)

The Director General is requested to approve the above stated tour programme and relax the condition to non-entitled officer, Shri Pranava Kumar, AD (Spl. Cell) to travel by air.

Director General may kindly be requested to approve:-

1. The minutes of the Diamond Jubilee Celebration Year meeting with Calendar of Activities held on 13.1.2011 and as submitted above.
2. The Sensitization Programme on Diamond Jubilee Celebration & other PR Activities alongwith the above

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stated tour programme of visiting officers from Hqrs. and also relaxing the condition to non-entitled officer, Shri Pranava Kumar, AD (Spl. Cell) to travel by air.

Submitted for kind perusal and approval please.

140
17/1/11

17.01.2011
(Pranava Kumar)
A.D. (Spl. Cell)

DD (Protocol/Spl.Cell)

JD (PR)

DIR (PR)

AC (P&A)

F.C.

D.G.

17/1/11
17-1-2011

[Signature]

17/1/11
we should discuss this -
1st sent IC

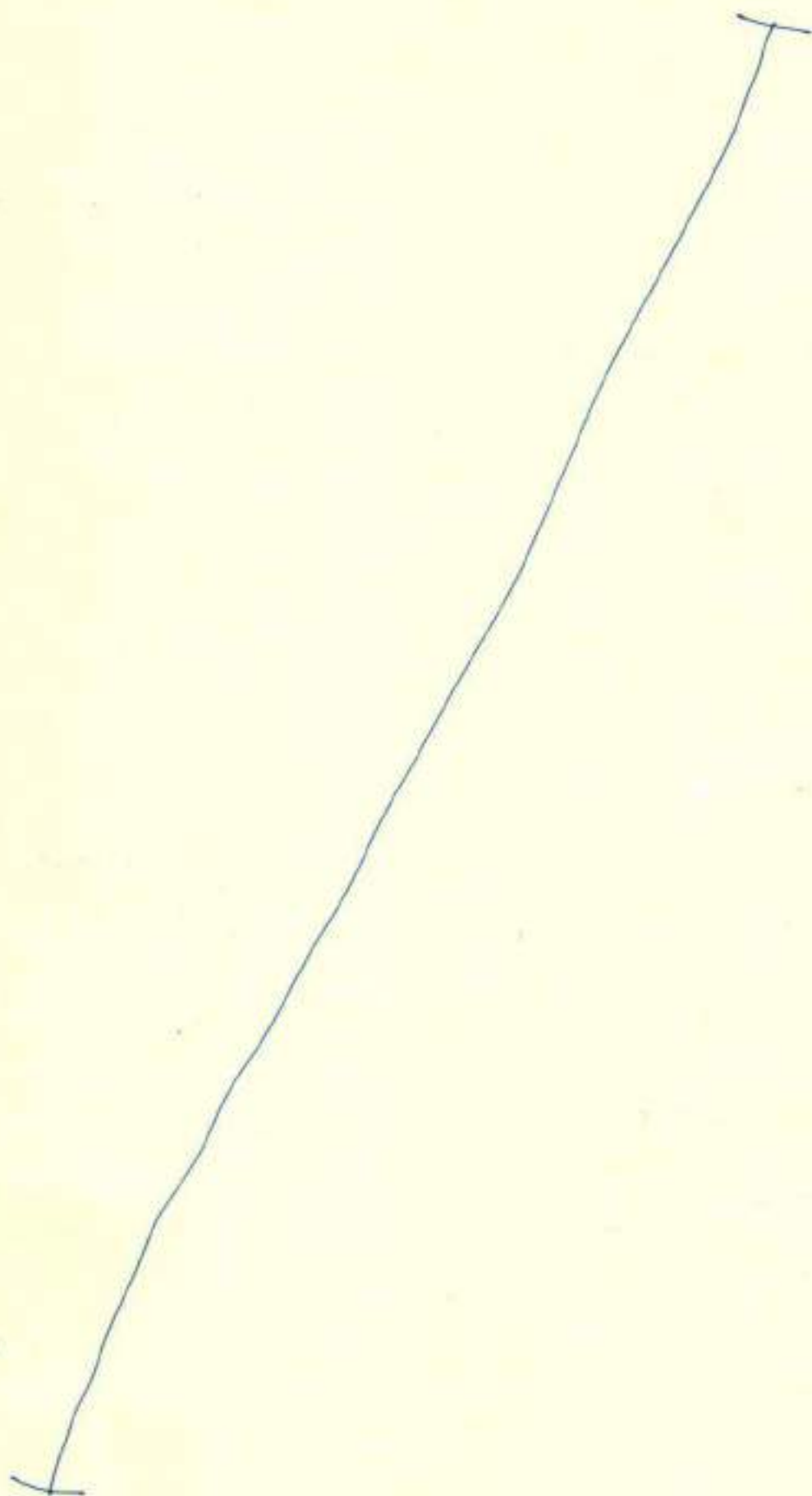
21/1/11

2/1

JD(PR)

160
17-1-2011

बड़ा निदेशक का
व्यक्तिगत घटक
DG. Personal Section
बावरी सं/Dy. No.
दिनांक/Date. 01/1/11



Subject : Presentation of Diamond Jubilee Celebration Plan in the Internal Committee Meeting on 24.02.2011.

A Power Point Presentation on *ESIC Diamond Jubilee Celebration* Plan has been made during Internal Committee meeting on 24.1.2011.

The DG, FC, IC, MC, AC (P&A) and other senior officers were present during the meeting. AD (Spl. Cell) gave the presentation on *ESIC Diamond Jubilee Celebration* Plan in the following manner:-

- (a) The Circular dated 10.1.2011 on Diamond Jubilee Celebration.
- (b) Activities to be done on stage in connection with inauguration of Diamond Jubilee Celebration on 24th Feb., 2011 at Vigyan Bhawan, New Delhi.
- (c) Commitments to stakeholders for Diamond Jubilee Celebration drive by ESIC.
- (d) Calender of events and sensitization programme.

Some changes/suggestions have taken place after discussions on different proposals and planning for ESIC Diamond Jubilee Celebration during the meeting.

(L) Circular, dt. 10.01.2011 :-

1. The D.G. has suggested that the theme of the celebration should be a '**Reaching out to our stakeholders**' instead of '**Service to the stakeholders**'.
2. Our objective should be read like 'To create a brand image of ESIC in the whole country in such a way that every stakeholder is proud to be associated with the **ESIC Family**'.
3. The DG has suggested that some more names may also be thought of in place of 'Suvidha Samagam' in Hindi against 'Facilitation Conclave'.
4. Retired staff members and officers of ESIC may be issued Pehchan Cards in place of manual Identity Cards being issued at present.
5. The Insurance Commissioner suggested that while extending the coverage in non-implemented areas, Medical Division should also be involved.
6. In the cultural evenings with local flavour, while bringing out the facilities of ESIC through play/skits, the importance of ESI benefits should be played in an 'artistic and lighter vein' instead of in a 'humorous way'.

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7. The DG has directed that NTA will start work in establishing a study/chair in some reputed University on the theme of 'ESIC and Social Security'.
8. As regards with participation of Third World countries/ISSA member countries, Director(PR)/Liaison Officer(ISSA) will look into and further decide in the matter.
9. The DG has also desired that before the closing ceremony, an announcement will be made to install drinking water facilities, tea/coffee dispensing machine in all the Branch Offices and Dispensaries.

(ii) Activities to be done on stage:-

1. The Director General has asked Dr. S.K. Jain, DMC to suggest some suitable names for 'Diamond Jubilee Model Dispensaries with Diagnostic facilities', 'ESIC Mobile Wellness Van' and 'Medical Kit' worth Rs.1.50 lakhs to ESI Dispensary.
2. There will be release of Manual of ESIC on Revenue only.
3. The module of Diamond Jubilee Model Dispensary with Diagnostic facilities will be displayed on stage in a glass casket along with other pictorial/technical details & settings.
4. ESIC Mobile Wellness Van will be flagged off by the Dignitary on stage through live video parked outside of the venue and after flagging, this van will start moving.

(iii) Commitments to the stakeholders:-

The following changes have been suggested/made in the commitments from ESIC during the Diamond Jubilee Celebrations:-

1. PDB/DB cases to be settled within one month.
2. Settlement and payments to Medical Board cases within three days.
3. Facilitation Centres in Hqrs./ROs/SROs/DOs/BOs.
4. *No cases to remain pending for disposal*
~~Disposal of all pending grievance cases~~ beyond 15 days.
5. The commitments of Finance Division will include commitments of NTA and Systems Division also.
6. Establishment of 60 Diamond Jubilee Model Dispensaries with Diagnostic facilities will be included as commitment from Medical Division.

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Calender of events and sensitization programme:-

1. The Director General has desired to have video conferencing session on Diamond Jubilee Celebration with all Regional Directors/SMCs/SSMCs/MSs and Directors of State Directorates of a zone within a week time.
2. The DG has also asked to entrust the task of undertaking sensitization programme to FC, IC, MC and AC(P&A) who will be going to different zones in order to sensitize and bring seriousness to all concerned before Diamond Jubilee Celebration kicks start on 24th Feb., 2011. One or two officers may accompany them in undertaking such type of visits. Accordingly, the zonal visits of principal officers will be as under:-

Visiting officer	Date of visit	Place/Venue
F.C.	03.02.2011	Delhi (North Zone)
I.C.	04.02.2011	Mumbai (West Zone)
M.C.	07.02.2011	Kolkata (East Zone)
AC(P&A)	11.02.2011	Bangalore (South Zone)

3. The DG has also approved the idea of nomination of Nodal Officer for seeing the work of Diamond Jubilee Celebration and PR related activities in RO/SRO and also in ESIC Hospitals.
4. The detailed calendar of activities to be done for 12 months with the Health Camp/Awareness Camp/Facilitation Conclave will be brought to the notice by publishing two side multi coloured pocket size calendar having calendar of activities in brief on one side and other side may carry the yearly calendar.

Director General may kindly be requested to approve revised contents of Diamond Jubilee Celebration Plan as detailed above,

- (a) Circular (I)
- (b) Activities to be done on stage(II)
- (c) Commitments to the stakeholders (III) and
- (d) Calendar of events and Sensitization programme (IV) .

Contd...

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Also, we may send the revised contents of Circular as Reporting Item to Standing Committee/Corporation meeting and revised Commitments to the Stakeholders as Agenda Item to ensuing Corporation meeting.


(Pranava Kumar) 01.2011
A.D. (Spl. Cell)

DD (Protocol/Spl.Cell)

JD (PR) on leave

DIR (PR)

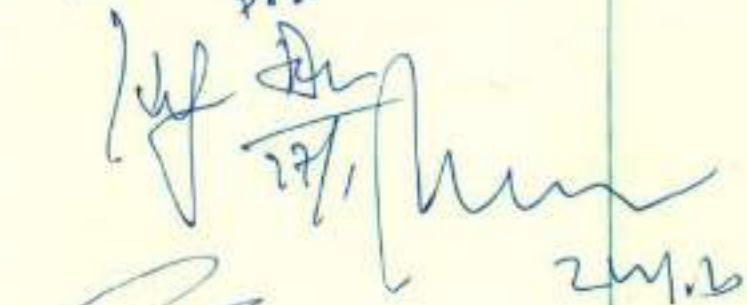
AC(P&A)

F.C.

D.G.

- DG. may circulate to mx 1/2/11 for video confer from 11 AM.
- we may Advise RO/Sme/MS to imminent model on
- Sensitization Program as per acts etc in form may work in app


27/1/11


27/1/11


27/1/11


DP (B&C)


27/1/11

Submitted Please

- (i) The Director General will hold Video Conferencing Session on 01.2.2011 w.r.t. Diamond Jubilee Celebration with all RDOs/Directors/JD. Directors (H) and Directors of State Directorates. Also, Principal Officers will be undertaking tour to four zones in this connection. A draft letter has been prepared and placed below for information and necessary action by all concerned.
- (ii) All RDOs/Directors/JD (H/C) and MSS, ESIC Hospitals have been asked to nominate one nodal officer for seeing the work of Diamond Jubilee celebration and PR related activities. A letter on this has also been prepared.

Both the draft letters (i) & (ii) may kindly be perused/approved, please.

28-01-2011

J.D. (P.R.)

DPR

A.C. (P.R.A)

28.1.11



Submitted Please

As directed we may send Budget Allotment
Letter, Calendar of Events, Design of LOGO
and Minutes, dt. 2.2.2011 a/w Power Point
Presentation copies to all RDS / Director /
JPs (I/C), SSMC / SMCS / MSA of BSE / ESIC
hospitals and Hqos. office on Diamond
Jubilee Celebration Plan.

Put up for kind forward / approval, please.

J.D. (PR)
on field duty

Director (PR)

4.2.2011

4-2-2011

AC (PR)

निदेश (प्रति / जनसंख्या)
Director (Revenue/PR)
नं. / Diary No. 400
/ Date 7.2.2011
400
7-2-2011

Noting on page No.25-31/N ante may kindly be referred. It is submitted that activities and budget for Diamond Jubilee Year Celebration has been allocated to SSMC/SMC/DMD/D(M)Noida(for dispensaries & Hospitals of State Govts.) and ROs/SROs. In this regard, it is informed that activities and budget for ESIC Hospital has not been allocated, therefore, we may give adequate budget to all 27 ESIC Hospitals for doing the activities during Diamond Jubilee Year Celebration. If approved, we may allocate budget of Rs.2.00 lakhs to each ESIC Hospital.

Submitted for kind approval please.

We may allocate budget of Rs. 200 lakhs to each ESIC Model Hospitals (26 in no.) for Diamond Jubilee celebration.

A.D.(Spf.Cell) Submitted for kind approval, please.

L.D.(PR)

'AA' ~~2~~ above may kindly be seen for approval, please.

DPR
A.P.(R&A)

RC
DG

RC
DS

DPR

15/2/11
15/2

From open-page

As desired by the Director General in the Internal Committee meeting the following are to be ensured in every ESK/ESIS premises on 24.2.11
 on for a week and cleaning dusting through out the DT year for such expenditure all heads of offices may be anticipated.
 A draft letter is put up on file for kind approval, please.

DR

A.C. (P&A) - on leave

EC

DC

21/2/11

21.2.11

21.2.2011
 21/2

Submitted Plans

As ordered by the Chairman, Organising Committee,
Diamond Jubilee Celebration (Insurance Commissioners),
the followings arrangements are to be made
on 23/2 & 24/2/2011,

- (i) High tea arrangement for 50 persons for
the meeting at Vigyan Bhawan on
23/2/2011 from 4 p.m. to 7 p.m.
- (ii) All such Officers/Staff who are not
attending Diamond Jubilee Inaugural
Function on 24/2/2011 at Vigyan Bhawan,
New Delhi will be provided lunch
costing of Rs. 100/- at Hqrs. Office on
24/2/2011.

Above (i) & (ii) are submitted for kind
approval, please.

23/2/2011

J.D.(PR)

Director (PR)

23.2.11

Chairman O.C.
23/2/11

A draft Circular on the use of Special Logo finalized for Diamond Jubilee celebration year 2011-12 has been prepared and placed below.

This logo may be used in all the cards, letter heads, visiting cards, envelopes etc. of the EST Corporation throughout the year and all the stationary items purchased during this period will have Diamond Jubilee Logo and inscription on them.

Draft Circular may kindly be approved, please.

J.D. (PR)
or field duty

Director (PR)

A.C. (P & A)

[Signature]
23.2.2011

[Signature]
23/2

[Signature]
[Signature]

A. Minutes of the meeting taken by D.G. on 24.2.2011 at 4:00 p.m after inaugural function of Diamond Jubilee Celebration:

The Director General convened the meeting immediately after the successful completion of inaugural function of Diamond Jubilee Celebration at Vigyan Bhawan, New Delhi on 24.2.2011. He expressed his thanks to all the members of the Organizing Committee, staff and officers of Hqrs. and NCR regions/sub-regions for making this event a big success. He was of the view that it was a historical moment for all of us and simultaneously feel proud and humble to fulfill our commitments to stakeholders during Diamond Jubilee Year. He conveyed the appreciation received from all the dignitaries for this glorious celebration.

However, he sensitized all the officers and staff of ESI Corporation not to sit on the laurels as **everyone has to go miles in achieving the targets set under Commitments to stakeholders.** He has directed to start the work without losing any time and momentum and gave directions as under:-

1. Monitoring Mechanism:

- a. There will be constant monitoring of all the commitments made under three divisions namely Insurance, Medical and Finance. Insurance Commissioner will look after Insurance Division, Dr. S.K. Jain (Officiating M.C.) will be responsible for Medical Division and AC(P&A) will be the head of Finance Division.
- b. All the three officers [IC, MC and AC(P&A)] will meet once in a week and review the progress of targets set under commitments to stakeholders. These officers will report about the progress to FC and DG every fortnight. Diamond Jubilee Special Cell will assist in the monitoring and reviewing during all such meetings.

2. Sub-Committee for ESIC Diamond Jubilee Celebration:

Sub-Committee for ESIC Diamond Jubilee Celebration will meet in every two months during the whole Diamond Jubilee Celebration Year. Action Taken Report (ATR) will be presented by the Diamond Jubilee Special Cell to the Sub-Committee of the Corporation.

From pre-page:

3. Other Action Plan:

A detailed action plan from all three divisions alongwith Commitments will go to all field units immediately and Commitments will be given wide publicity and will be available in all regional languages in all ESIC/ESIS establishments.

4. Nomination of officers:

The Director General directed that four officers of DD/JD rank should be entrusted the task of state-wise monitoring of Commitments and they will be relieved from present assignments. These officers will be stationed at their respective present posting and will undertake tours to different ROs/SROs of their zones. They will gather success stories or failures in course of achieving the targets; through Vox-populi, interviews and on field assessment. They will report to Diamond Jubilee Special Cell and their findings etc. will be further analysed in Hqrs. Office for preparing a result oriented report/research/publication in the end of Diamond Jubilee Year (2012). Also different anecdotes and box items etc. will be collected from our own retired employees of the Corporation.

5. Role of Regional Heads/MSs/SSMCs/SMCs:

It has also been highlighted that regional heads will be responsible for liaison work with State Governments and will seek their support in reaching out to the stakeholders. Medical Superintendents/SSMCs/SMCs will be providing all the necessary support to State Medical Directorates/ESIS Hospitals and Dispensaries in creating mass awareness and distribution of benefits to the needy.

6. Awareness of Diamond Jubilee Year:

It was also felt that people should be made aware through different movies/video clippings and other tools of publicity and also popularizing the Calendar of Events during the whole Diamond Jubilee Year so that beneficiaries may be connected with the functions in real terms.

Contd...

From pre-page:

7. Responsibilities:

In brief, the following field officers will be responsible for mass awareness, implementation and successful completion of Commitments made to stakeholders:-

S.No.	Name of Offices	Officers responsible
1.	Regional Offices /Sub-Regional Offices/Divisional Offices/Branch Offices	Regional Director/Director Incharge/Jt. Director Incharge and Branch Manager
2.	ESIC Hospitals	Medical Superintendents, ESIC
3.	ESIS Hospitals/Dispensaries	SSMCs/SMCs and MSs of ESIS Hospitals
4.	State Governments/State Medical Directorates	Regional Director/SSMCs/SMCs

B. Providing of staff and equipments for Diamond Jubilee Special Cell:

It is informed that for executing the work of Diamond Jubilee Year (2011-2012), it is requested to provide the following staff and equipments in the Diamond Jubilee Special Cell:-

S.No.	Staff/equipment	Quantity
1.	SSO	2
2.	Steno	1
3.	Laptop	1
4.	Pen Drive	2
5.	Internet Data Card	1

(A) and (B) above are submitted for kind perusal and approval please.

(Pranava Kumar)
Asstt. Director (Spl. Cell)

JD(PR)

Dir (PR)

AC(P&A)

FC

DG

सहा निदेशक का
वैयक्तिक अनुभाग
DG Personal Section
आपकी सं./Dy. No. 617
दिनांक/Date. 23/3/11

For

new apno

AC(P&A)

It is submitted that Director General has approved on pre-page for providing of staff in the Special Cell (DJ Cell). Hence, if agreed to, we may request Estt. Branch-I and Estt. Branch-II to provide the following staff in the Special Cell (DJ Cell) at the earliest as the work of the Spl. Cell has increased many folds:

Sl. No.	Staff	Nos.
1.	Social Security Officer	2
2.	LDC	2

Besides this, there is no arrangement of Table/workstation and storage Almirah etc. in respect of A.D. (Spl. Cell) and other dealing hands. For this, we may request General Branch to provide 02 workstations for Spl. Cell and also a set of proper furniture (i.e. table with chair) for the Asstt. Director (Spl. Cell).

Submitted, please.

Kuldeep
06/04/2011

[Signature]
6/4/2011
A.D. (Spl. Cell)

J.D.(PR)

DPR

A.C. (P&A)

① A.C.(P&A) was kind to discuss, if approved, Smt. Anjana, SSO, SRO, Varanasi and Smt. Sarika, SSO, R.O. Dehradun, may be diverted for the work Special Cell/PR for one month in Hqs. Office, as a lot of events etc. are lined up in the Month of May'2011.

② For LDC, I.D.(C.D) may be requested to provide and if not available in Hqs. Office, one each may be got diverted from D(MD) and R.O. Delhi
Submitted for kind approval.

[Signature]

A.C.(P&A) 1 & 2

As per request

[Signature]
6-4-2011

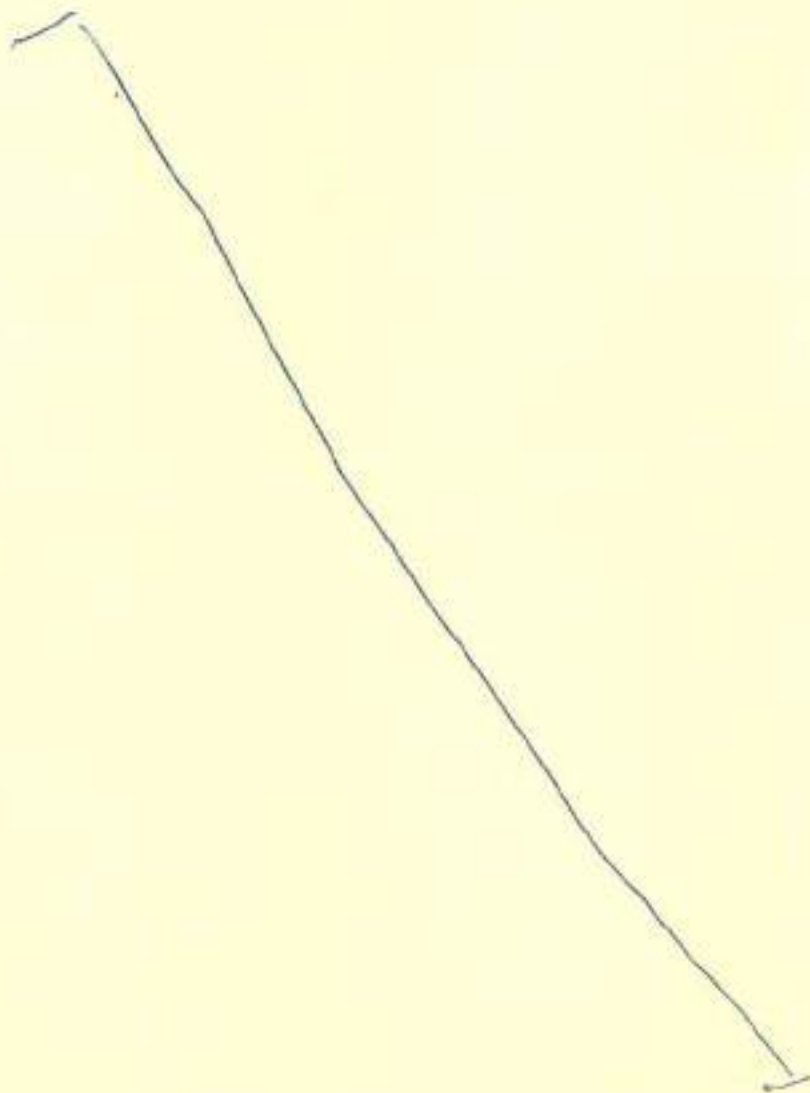
- Smt. Sarika, work done
- 2200. work done
[Signature]
8/4/11

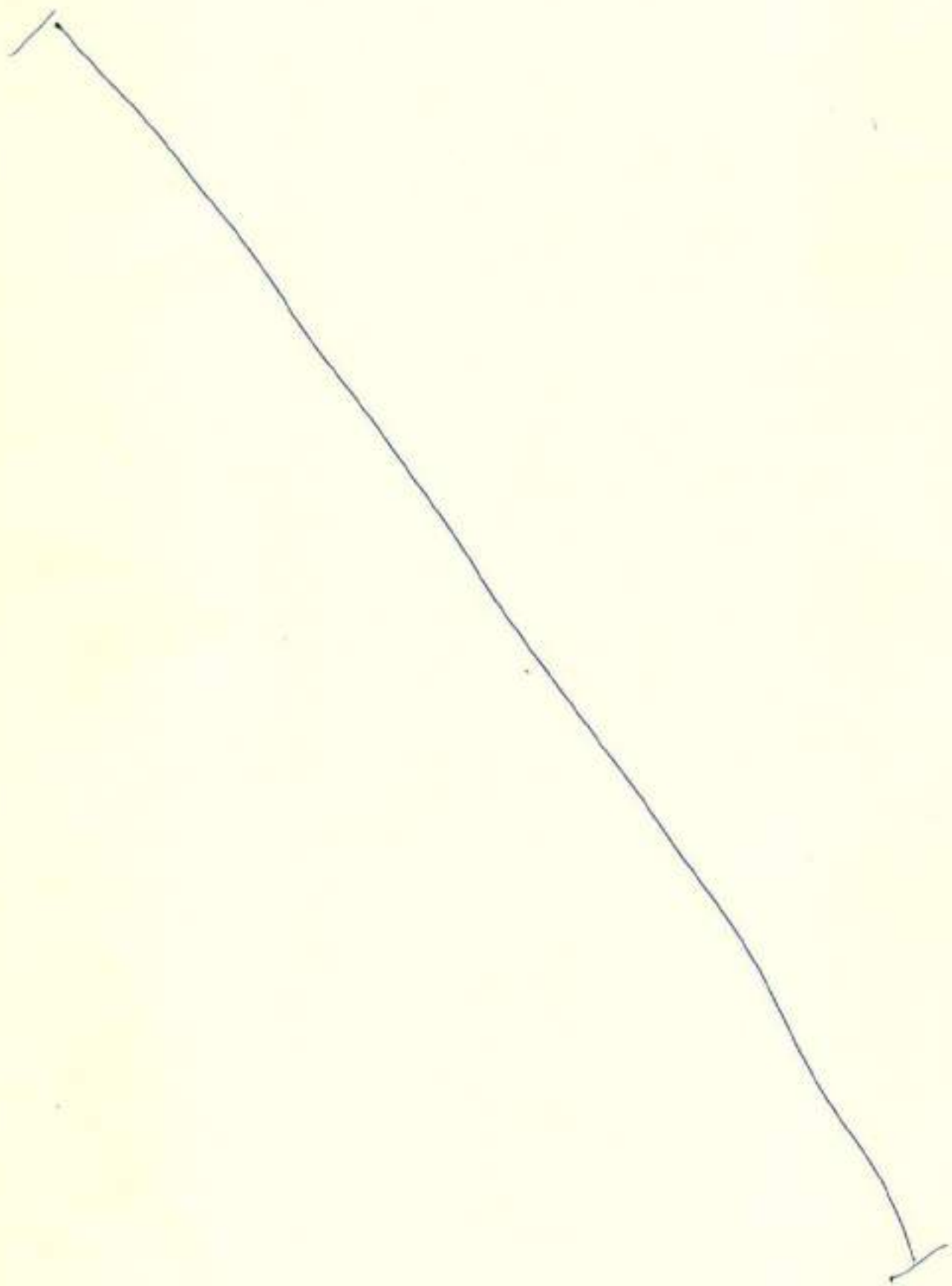
For letters for protecting of Staffs in the Spl. Cell
to J.D.(E-I) and J.D.(II) have been placed
below for kind signature, please.

J.D.(P.R.)

1 Q
15.4.11

Q
15.4.2011





PUC -I

Estt. Branch-III has forwarded a copy of the letter of the ESIC Hqrs. Employees' Union wherein Union has requested that on the occasion of Diamond Jubilee Year Celebration one special increment to all employees of the ESIC may be considered. Director General has ordered in the said letter that place it before the next meeting of the Diamond Jubilee Celebration, when it is due and held.

In this connection, it is submitted that this matter was discussed in the 1st and 2nd meeting of the Sub-Committee for ESIC Diamond Jubilee Celebration held on 21.7.2010 and 29.10.2010 respectively. But the matter was deferred in the 2nd meeting for the time being.

PUC-II & III

Corporate Cell has also forwarded minutes of the 152nd meeting of the ESI Corporation held on 14.2.2011 and requested to take immediate action in respect of decisions taken on various issues decided in the meeting so as to finalize Action Taken Report, for inclusion in the Agenda of the next meeting of ESI Corporation. Corporate Cell has also sent a format of Action Taken Report and requested to indicate the latest position, in brief, for further necessary action.

It is submitted that the matter for grant of one additional increment during the Diamond Jubilee Year to all officers/employees of the Corporation was also discussed in the above said meeting.

As ordered by the Director General, this matter is to be placed before the next meeting of the Sub-Committee for Diamond Jubilee Celebration. In this regard, draft of agenda item has been prepared and is put up for kind perusal and approval please. After approval of the Sub-Committee, this may be sent to Corporate Cell for placing before the next meeting of the ESI Corporation.

Submitted for kind approval of the Director General and for indicating a date for the next meeting of the Sub-Committee.

26/4/11

A.D. (ESTT. cell)

Diamond Jubilee (Sp.) cell has received representation of ESIC Hqrs. Employees' Union and Minutes of the 152nd Meeting of the ESIC held at on 14.02.2011 on grant of one additional increment during Diamond Jubilee Year to all officers/employees of the Corporation.

The Director General has already ordered on the basis of PUC to place the matter before the next meeting of the Sub-Committee for Diamond Jubilee celebration. A draft Agenda Item has been prepared and placed before in the box.

We may place these draft agenda for kind approval of Director General so that the same may be sent to Corporation all for placing before the next meeting of the Corporation.

Also, we may request DG to indicate / fix a date for the next meeting of the Sub-Committee of Diamond Jubilee celebration year in the month of May, 2011.

Submitted for kind personal / approval, please.

26.4.2011

- J.D. (PR) ① DG / FC / A.C. (PCA) may like to (A'devn) indicate a date for the meeting of the Sub-Committee of the Corporation for Diamond Jubilee.
- ② 'B' for kind approval, please.

~~2PR~~
A.C. (PCA)
FC
DG

P1. Spru

D.M. G

S.D. G

26.4.11

(Signature / Stamp)
or (Revenue/PR)
Diary No. 1062
Date 26.4.11

1273
27.4.11

From Pmt

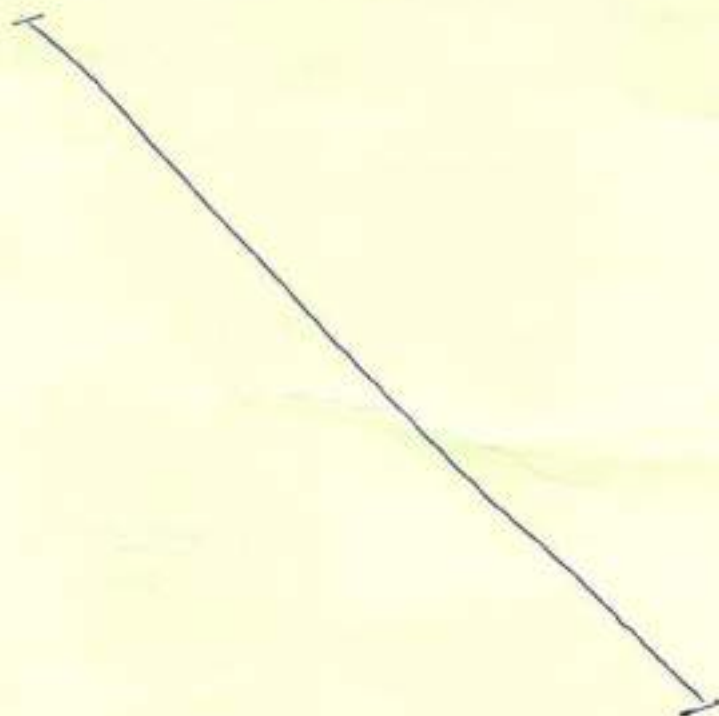


We may fix Diamond
 into the subcommittee meet
 on 24/5/11. For work
 above.

[Signature]
 W.B.

Dy

[Signature]
 24/5/11



Submitted Phase

As approved by Director General on pre-page,
We may inform all the members of
ESIC Diamond Jubilee celebration for attending
the 4th meeting of the Sub-Committee for ESIC
DJ Plan on 24.05.2011 at 11:00 A.M.

Accordingly, a draft Notice is placed for
kind perusal, approval, please. Draft Agenda
is being placed separately.

Qm
11/5/2011

J.D. (PR)

Qm
11.5.11

Agenda Items for 4th Meeting of the Sub-Committee
on Diamond Jubilee celebration Plan on 24/5/2011

A draft Agenda (total 5) has been prepared
and placed before for 4th meeting of the
Sub-Committee on Diamond Jubilee celebration
on 24.5.2011.

The Agenda is put up for kind perusal
and approval, please.

Qm
24.5.2011

J.D. (PR)

FDLPRL

Ref. from pre-page

Fair minutes of the sub-committee for FSC Diamond Jubilee celebration and 02 fair letters are placed below for kind signature please.

26/5/11

J.D. (PR)

26.5.11

SNO. 1, 2 & 3 (R)

Dcs are the letters/Note, wherein sp. cell has informed that the Diamond Jubilee meeting scheduled to be held at Ahmedabad, Hrs. office N. Delhi and Guwahati on 3/6/2011, 7/6/2011 & 15/6/2011 respectively stands postponed till further orders.

In view of above, if agreed, circular may be issued to all the concerned zones for the same alongwith the abovesaid note/letter dt. 31/5/2011 issued from Addl. Commissioner (P&A). Fair circular have been placed below for kind sign. pl.

Savitri
11/6/10

B.D.

J.D. (PR) may kindly pass the Circulars dt. 01.6.2011 w.r.t. A.C (P&A)'s Note/Ltr dt. 31.5.2011. The same has been issued to all concerned through e-mail/letter and also put on our website.

J.D. (P.R.)

1.6.11

01.6.2011

Sub:- Joining Report of Smt. Sarika, SSO in Diamond Jubilee (Spl. Cell), Hqrs. Office.

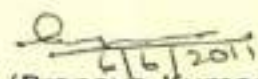
With reference to Hqrs. Office Order No. 57 of 2011, dated 01-06-2011, Smt. Sarika, Social Security Officer from Regional Office Uttarakhand has joined the Diamond Jubilee (Spl. Cell) on 01-06-2011. Smt. Sarika has been temporarily diverted for one month in the Spl. Cell for Diamond Jubilee Celebration.

Further, it is submitted that the following activities are to be completed by Diamond Jubilee (Spl. Cell) during the Diamond Jubilee Year

- (i) Sub-Committee Meetings of Diamond Jubilee Celebration Year are to be held in the month of July, October and December and Diamond Jubilee (Spl. Cell) has to submit and present progress report of Commitments made during the year with all facts and figures of ESIC Offices throughout India in the Meeting.
- (ii) There are series of Meetings to be held during the year at Guwahati, Kanpur, Kolkatta, Mumbai & Bangalore respectively as per Calendar of year 2011-12.
- (iii) Work related to release of commemorating postal stamp and publication & release of result oriented book on Diamond Jubilee Celebration Year are being taken up on day to day basis.
- (iv) Also, Diamond Jubilee (Spl. Cell) has to present report card on the activities done by ESIC during the Diamond Jubilee Celebration Year during concluding function to be held on 24-02-2011 at Vigyan Bhawan, New Delhi.

In view of above increased work/activities of Diamond Jubilee Celebration Year, if agreed, diversion of Smt. Sarika, SSO may be extended till the termination/completion of Diamond Jubilee Celebration Cell/Year.

Submitted for kind approval please.

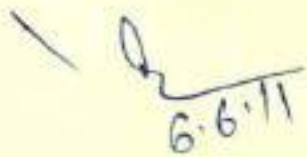

(Pranava Kumar)
Asstt. Director(Spl. Cell)

J.D.(P.R.)

AC (PRA)

PC

PG


6.6.11
Let her continue
work & be
sent for file
work

AD (Spl. Cell)
6.6.11


6.6.11

Ref. from prepage :-

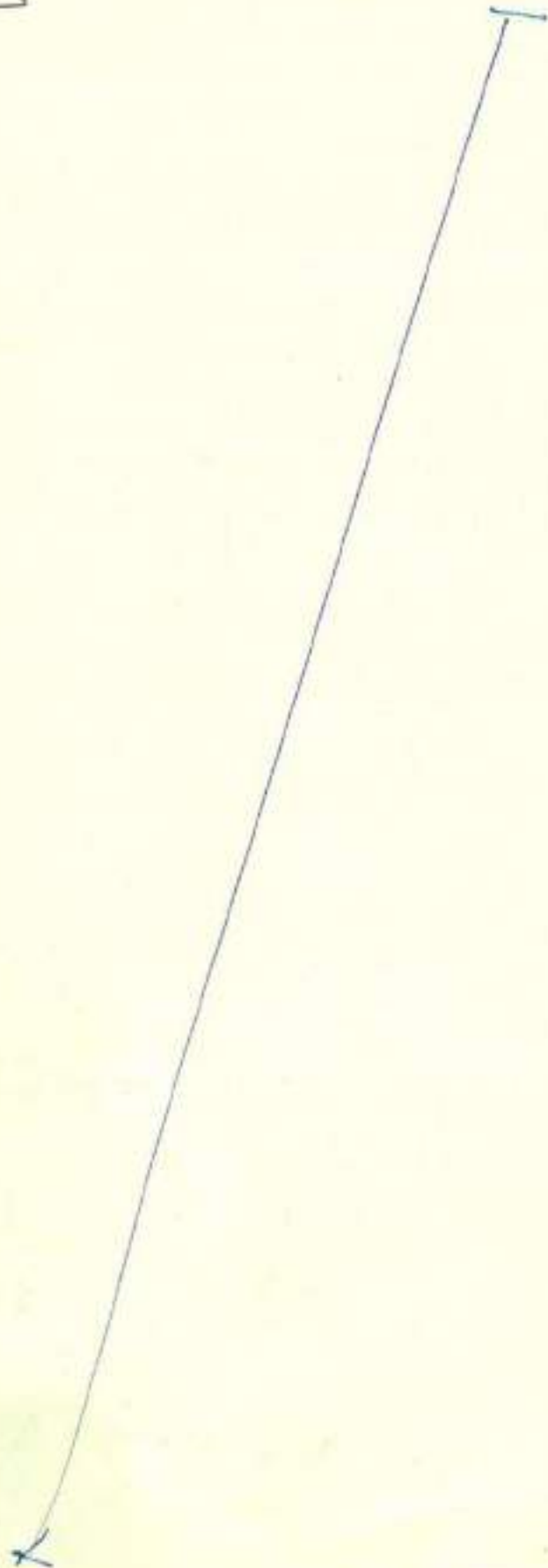
On reference to ^{ACKED} note at prepage,
fair v.o. note to Estt. 2 is placed below
for kind sign. pl.

Sawli
14/6/11

AD

2
14/6/2011

J.D. (P.R.)



Ref: Minutes of the 4th Meeting of Sub-Committee for ESIC, Diamond Jubilee Celebration held on 24/5/11.

With reference to above Minutes of Meeting dt.24/5/11, the following action are to be taken :

- 1.) As per future sequence of events, two functions of DI Celebration are to organized in Kanpur and Kolkata in August & September, 2011 respectively. Hence, if agreed, the concerned Regional Directors may be asked to send the detailed programme including the concept, content of programme and the list of dignitaries to be invited alongwith the proposed dates of holding the seminar. (F/A & B)
- 2.) CE/SE/PMD Branch, Hqrs.Office alongwith the copy to Additional Commissioner & Regional Director, Kanpur may also be requested to get design/erecrt a monument commemorating the launch of ESI Scheme in Kanpur, by first Hon'ble Prime Minister of India, Pt.Jawahar Lal Nehru on 24/2/1952. (F/C)
- 3.) We may get abridged version of the book, "6 Decades of Inspiring Hope" published and distribution in Hindi, English and other Regional Languages, so that it may reach to all stakeholders. In this connection, we may call for limited rate quotations.
- 4.) Further, it is also informed that a function on 16/7/11 going to be held at Vigyan Bhawan. In this connection, if agreed next meeting of Sub-Committee for ESIC Diamond Jubilee Celebration may be fixed either in the 1st or 2nd week in July, 2011.

Sawh
30/6/11

A.D. (Sp. Cell)

Above (1), (2), (3) and (4) are submitted for kind perusal / approval, please. Also, next date for Sub-Committee meeting on Diamond Jubilee celebration may ideally be fixed. For Kanpur we may fix date on 6.8.2011 and Kolkata function may be on 07.9.2011.

20/6/2011

J.D. (PR)

- ① Next date of subcommittee meeting (for Diamond Jubilee) may be kept at 11.00 a.m. on 15.7.2011, if approved.
- ② Rest as proposed.

Comr. (PR)

FC
AG

FC

Dy

For view approval

14/7/11

1/7/11

24/7/11

Com (PR)

बहा निदेशक का
वैयक्तिक प्रभाग
DG Personal Section
No/Dy. No.
Date...

AD (Dy. Comr.)

Ref. from prepage:

As approved on prepage, 3 fair letters detailed as under are placed below for kind perusal before issue, please:

- 1) Letter regarding 5th Sub-Committee Meeting
- 2) Letter to Addl. Commissioner & Regional Director, Kanpur
- 3) Letter to Addl. Commissioner & Regional Director, Kolkata

As regards with the work mentioned at Sl.No. '2' and '3', the same will be processed later on in separate files.

Submitted please.

Sanku
4/7/11

A.D. (SP/Cell)

J.D.P. (PR)
on leave
Commissioner (P&A)

4/7/2011

4/7/11

Sub: Agenda Items for the 5th Meetings of the Sub-Committee on Diamond Jubilee Celebration Plan on 15.7.2011

- 1) Draft ~~Minutes~~ ^{Agenda} of the 5th Meeting of the Sub-Committee on Diamond Jubilee Celebration to be held on 15.7.2011 alongwith the Power Point Presentation has been prepared and place below. (F/A)
- 2) A Multimedia Presentation on progress report of Diamond Jubilee Celebration Year as on 30/6/2011 (ended June, 2011) has also been prepared. This presentation may be shown in **Sub-Committee Meeting** and **ESIC Officers' Conclave, 2011** as well. (F/B)
- 3) The following Members of Sub-Committee on Diamond Jubilee Celebration have confirmed their participation telephonically in the meeting:
 - (i) Shri Rama Chandra Khuntia, Hon'ble M.P.
 - (ii) Shri M. K. Garg
 - (iii) Shri R. K. Tripathi
 - (iv) Shri S. Malleshram
 - (v) Shri B.L. Todi

It is also informed that the following two Members will not able to attend the Sub-Committee Meeting

- i) Shri Venkatesh U.B.
(As per letter dt.9/7/2011, F/C)
- ii) Shri C.P. Singh

Sailed
14/7/11

A.D. (sp.) cell

Above 'i' and 'ii' are put up for kind perusal/ approval, please. The participation/ confirmation of Hon'ble Members of Sub-committee is also shown at '3' above for kind information.

Signed
14/7/2011

J.D. (P.R.)

Commissioner (P&A)

14.7.11
For view P&A

FC
DS

14/7/11
For view P&A

14/7/11

Sub:- Meeting for ESIC Diamond Jubilee Celebration Plan - regarding.

The Director General has desired to hold a meeting of Nodal Officers regarding Diamond Jubilee Celebration Plan at **12:00 PM on 26.07.2011**. In this connection, we may request the following Officers to attend the meeting:

- Shri R.P. Gupta, Joint Director, North Zone
- Shri T.Renuka Prasad, Joint Director, South Zone
- Shri D.K.Mishra, Joint Director, East Zone
- Shri S.Biswas, Joint Director, West Zone

Apart this, the following Officers are also requested to attend the meeting:

- Finance Commissioner
- Insurance Commissioner
- Medical Commissioner
- ~~Chief~~ Vigilance Officer
- Commissioner P&A
- Commissioner NTA
- Commissioner Rectt
- Addl. Comm.(Sys.)
- Addl. Comm.(Bft.)
- Addl. Comm.(Rev.)
- All DMCs(Hqrs)
- Director (Fin)
- Director(P&D)
- JD(PR)
- DD(Protocol)
- AD (D) Spl. cell) & AD (MSU)

A draft notice is submitted for perusal and approval please.

Sailesh
20/7/11

~~JD (PR)~~

The date may be kept on 26.7.2011 at 2.00 p.m.; if approved.

Comm. (P&A) - on leave

~~PR~~
DG

20/7/11

20.7.11

बहा निदेशक का
वैयक्तिक धनबाक
DG. Personal Section
हस्ताक्षर/Date... 20/7/11

by DG
20/7

20/7/11
20/7

JD

Ref. from prepage :-

fair Notice regarding Meeting for ESIC Diamond Jubilee Celebration plan at 2.00 PM on 26.7.2011, as approved on prepage, is placed below for signpl.

Saini
21/7/11

J.D. (PR)


21.7.11

Agenda Items in respect of the abovesaid meeting has been prepared & submitted for kind perusal and approval pl.

Saini
25/7/11

J.D. (PR)

Comm. (RA)


25.7.11

For/Dy. m
with me to see.

1832
25/7/11





25



Ref: Meeting for ESIC Diamond Jubilee Celebration
Plan & prog.

Placed below are Minutes of ^{abovesaid} Meeting held
on 26/7/11 for perusal and approval pt.

If approved, we may send the same
to all concerned.

Submitted pt.

Sawir
27/7/11

J.D. (PR)

① A above for kind approval.

② We may circulate these minutes
to all concerned for taking
necessary action at the earliest

③ We may also issue a letter (to be
signed by DG - as decided in the meeting)
concerning the important monitoring
sumo aspect.

Submitted for kind approval please.

Comm. (RA)

FC

DG

FC

DG

27/7/11

27.7.11

Sub: Meeting regarding Diamond Jubilee Celebration held on 26.7.2011.

On the basis of Minutes of abovesaid Meeting, if agreed, we may issue a Circular regarding Monitoring/Review/Reporting about achievements towards Commitments made for Diamond Jubilee Year. The same may also be put on ESIC Website for necessary action in this regard by all concerned.

Submitted please.

J.D. (PR)
Pl. issue.
11/8/2011
2.8.11
A.D. (26/10/2011)

Sub: Minutes of the meeting on ESIC Diamond Jubilee Year held on 26-07.2011 under the Chairmanship of Director General.

It is submitted that a list of tentative activities in connection with the announcements/inauguration for the Diamond Jubilee Function to be held on 24.02.2012 in Vigyan Bhawan, New Delhi has been circulated to all concerned Sr. Officers/Branch Heads of Hqrs. Office. The Director General has Commented upon the letter as under:-

"Call for a meeting of Diamond Jubilee Committee to discuss on this and other issues after due preparatory work".

In this connection, it is submitted that Sub-Committee meetings of Diamond Jubilee has been held for 5 times so far as under:-

First meeting	21.07.2010
Second meeting	29.10.2010
Third meeting	09.12.2010
Fourth meeting	24.05.2011
Fifth meeting	15.07.2011

Now with kind reference of Director General's remarks, a meeting of ESIC Diamond Jubilee Sub-Committee may be called in the 2nd/3rd week of September, 2011

Submitted please.

Sub: Minutes of the meeting on ESIC Diamond Jubilee Year held on 26.07.2011 under the Chairmanship of Director General.

It is submitted that a list of tentative activities in connection with the announcements/inauguration for the Diamond Jubilee Function to be held on 24.02.2012 in Vigyan Bhawan, New Delhi has been circulated to all concerned Sr. Officers/Branch Heads of Hqrs. Office. The Director General has Commented upon the letter as under:-

"Call for a meeting of Diamond Jubilee Committee to discuss on this and other issues after due preparatory work".

In this connection, it is submitted that Sub-Committee meetings of Diamond Jubilee has been held for 5 times so far as under:-

First meeting	21.07.2010
Second meeting	29.10.2010
Third meeting	09.12.2010
Fourth meeting	24.05.2011
Fifth meeting	15.07.2011

Now with kind reference of Director General's remarks, a meeting of ESIC Diamond Jubilee Sub-Committee may be called in the 2nd/3rd week of August, 2011

} A

Submitted please.

3/8/2011

J.D. (DR)

① The date as at 'A' above may kindly be fixed.

② The following agenda is being prepared for the meeting :-

11] ② Progress made towards Commitments

14] ③ Increment to ESIC Officers & Staff :- Rule provision & precedences

X④ Issue of Chair on Social Security

12] ⑤ Activities to be taken up for concluding function on 24.2.2012

13] ⑥ (a copy is put up on file) functions at Kolkata & Kanpur

from per-page.

Submitted for kind perusal and
for fixing of date, please.

1/1
8.8.11

Cong. (RA)

FC

DC

Two teams have been
constituted to go into
the details of Sp.
Increment which was
of 2 increments and one
Pb2

we met with them
on 17/8/11 with the
following agenda

- (a) Progress made towards
commitment
- (b) Present diamond jubilee
function / seminar at
Kampur and other
- (c) Activities to be taken
up at concluding function
on 24/2/2012

- (d) Special increment on
the eve of diamond jubilee

FC
1/1
1/1
1/1

Is where are agenda paper?

4/8/11 FC

1/1
1/1

F.C. cell
Dy No. 1910
318/11

महा निदेशक का
वैयक्तिक अनुभाग
DG Personal Section
Date 04/8/11

Sub: 6th Meeting of the Sub-Committee for ESIC Diamond Jubilee Celebration Plan-reg.

As approved by Director General on pre-page, we may inform all the Members of ESIC Diamond Jubilee Celebration Plan (SCEDJCP) for attending the 6th Meeting of the Sub-Committee for ESIC Diamond Jubilee Plan on 17.08.2011 at 2.00PM. In this connection, it is also informed that the Draft Agenda Items as approved on prepage are being prepared and will be submitted separately.

Since time is short, we may inform Members of Sub-Committee in the meantime.

Notice inviting Members for the Meeting is placed for kind approval and signature please.

Sailesh
4/8/11

A-D (SPT cell)

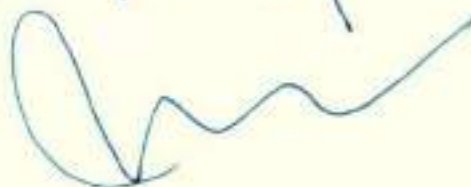
4/8/2011

J.D. (PES)

Chairman (SPT)

Call for agenda

P1. SPT



1060
4/8/11

Sub: Agenda Items for the 6th Meeting of the Sub-Committee on Diamond Jubilee Celebration Plan

Kind reference to note at prepage, a draft agenda regarding 6th Meeting of the Sub-Committee on Diamond Jubilee Celebration Plan has been prepared and placed below for perusal and approval please.

It is also informed that the date of 17.08.2011 had been suggested for abovesaid Meeting on prepage.

Submitted for kind perusal and for fixing of the date of Meeting please.

Saurin
9/8/11

AD (Jpt Cell)

D.G. may want wk

AD
9/8/2011

J.D. (P&A)

to fix date in 24/8/11 AM. 21/8/11
may not be possible

Commissioner (P&A)

AD
9/8/2011

Dy

AD
10/8/11

50

Submitted Please

Notice inviting members for the above meeting (24/8/2011) is placed below for kind approval/signature, please.

J.D. (P&A)

AD
10/8/11

AD
10/8/2011

Sub: Agenda Items for the 6th Meeting of the Sub-Committee on Diamond Jubilee Celebration Plan

In reference to agenda regarding 6th Meeting of the Sub-Committee on Diamond Jubilee Celebration Plan as approved on prepage the following item may also be included:

Agenda Item No. 7	Any other item with the permission of the Chair
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- a) Invitation to Hon'ble President/Prime Minister for concluding function of Diamond Jubilee Celebration to be held on 24th Feb, 2012 at Vigyan Bhawan, New Delhi.
- b) Bringing out Commemorative Coin on the occasion of Diamond Jubilee of Employees' State Insurance Corporation

Submitted for kind perusal and approval please.

Saiki
23/8/11

A.D. (Spr. cell)

23/8/2011

J.D. (PR)

Comm. (PSA)

23.8.11

AD

FC
Dy

As informed by Commissioner(P&A), the 07th meeting of the Sub-Committee for ESIC Diamond Jubilee Celebration Plan (SCEDJCP) may be scheduled at 12:30 PM on 30.08.2011. The proposed list of Agenda and draft notice to the Members is put up on file for kind approval please.

The Members of the Sub-Committee may be informed accordingly through mail/fax/telephone.

Submitted for kind approval please.

Sandeep
26/8/11

A.D. (Spl. Cell) - autam

Joint Director(PR)

Comm. (P&A) - anjan

F.C.

D.G.

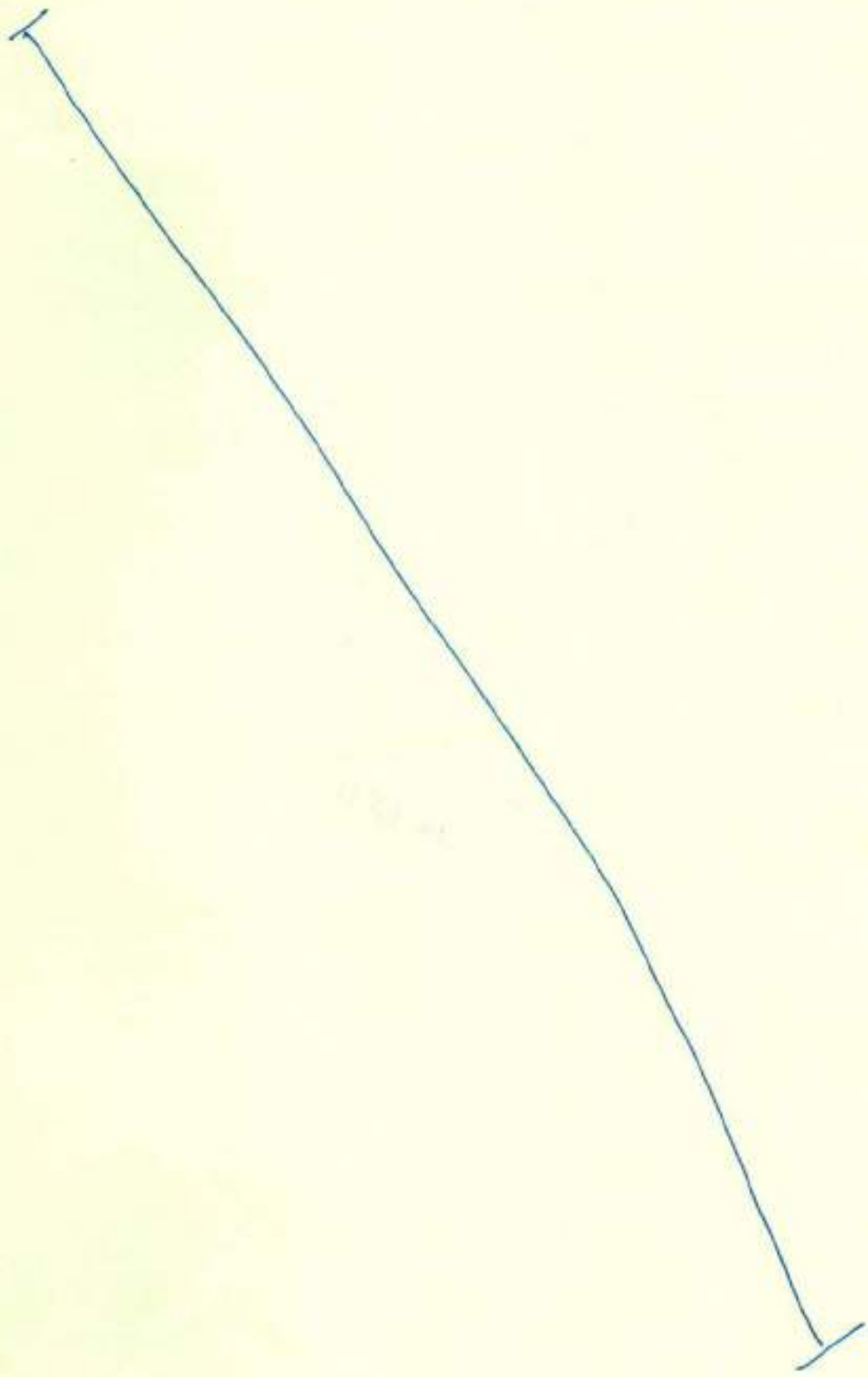
[Signature]
26.8.11

[Signature]
26/8

[Signature]
26/8/11

AD(Spl. Cell)
26.8.11

3



Sub:6 th Meeting of Sub-Committee on Diamond Jubilee Celebration plan-reg.

Draft Minutes on 6th Meeting of Sub-Committee of Diamond Jubilee Celebration plan held on 24.08.11 has been prepared.(F/A)

Submitted for kind persusal & approval please.

Saile
25/8/11

A.D. (sp. cell)

J.D. (PR)

Saile
25/8/2011

26.8.11

29/8/11

FC

54

29.8.11

AD (sp. 2)

Ref. above :-
fair minutes on abovesaid meeting, as approved,
are placed below for kind sign. pl.

Saile
29/8/11

A.D. (sp. cell)

J.D. (PR)

Saile
29/8/2011

29.8.11

Submitted Phase

Draft Minutes of the 7th Sub-Committee meetings held on 30.8.2011 of Diamond Jubilee Celebration Plan (2011-12) is placed before for kind perusal and approval, please.

S.D. (PR)

~~Commissioner (P&A)~~

30.8.2011

20.8.11

FC
85



JP



S.D.
20/8/11

Ref. Pre-page

In view of the recommendations made by the Sub-committee for ESIC Diamond Jubilee Celebration held on 30.08.2011 regarding special incentive to all the Staff & Officers of ESIC, we may forward the recommendation to Ministry of Labour & Employment for kind approval.

Accordingly, a draft letter is put up for kind perusal / approval, please.

[Signature]
30.8.2011

J.D. (PR)
Commissioner (P&A)

[Signature]
30.8.11

For Records

[Signature]

[Signature]

[Signature]
30/8/11

[Signature]

Ref. Pre-page

Fair Minutes on 7th Sub-Committee Meeting held on 20.8.2011 of Diamond Jubilee Celebration Plan (2011-12) and as approved on pre-page is placed below for kind signature, please.

J.D. (PR)

5/9/11

5/9/2011

Sub: Invitation to the dignitaries for the Concluding function of Diamond Jubilee Celebration to be held on 24.02.2012 in Vigyan Bhawan.

It has been decided in the 6th Meeting of Sub-Committee for ESIC Diamond Jubilee Celebration held on 24.08.2011, the Hon'ble Minister of Labour & Employment and Chairman, Corporation Shri Mallikarjun Kharge will take the final decision on invitation to Hon'ble dignitaries for concluding function of Diamond Jubilee Celebration to be held on 24.02.2012 at Vigyan Bhawan, New Delhi. (Minutes of the meeting at F/A).

In view of above, draft note for PS to Hon'ble Minister of Labour & Employment, Govt of India is placed below for perusal & approval pl.

Sawyer
16/9/11

A.D. (SP. Cell)

J.D. (PR)

Comm (PRA)

16/9/2011

Sub: Invitation to the dignitaries for the Concluding function of Diamond Jubilee Celebration to be held on 24.02.2012 in Vigyan Bhawan, New Delhi.

It has been decided in the 6th Meeting of Sub-Committee for ESIC Diamond Jubilee Celebration held on 24.08.2011, the Hon'ble Minister of Labour & Employment and Chairman, Corporation Shri Mallikarjun Kharge will take the final decision on invitation to Hon'ble dignitaries for concluding function of Diamond Jubilee Celebration to be held on 24.02.2012 at Vigyan Bhawan, New Delhi. (Minutes of the meeting at F/A).

We may also block and book Vigyan Bhawan, New Delhi for Diamond Jubilee Concluding function on 23.02.2012 & 24.02.2012 and release required booking amount to the concerned authority immediately. Shri Pankaj Kumar, Protocol Officer may please be asked to complete all such formalities accordingly.

In view of above, draft note for PS to Hon'ble Minister of Labour & Employment, Govt. of India is placed below for perusal and approval please.

Saikat
19/9/11

A.D. (Spt. cell)

Draft note for PS to Hon'ble M.O.L.A.E and booking of Vigyan Bhawan for DJ concluding function (A.D. A.D.) may kindly be perused/approval, please.

Saikat
19/9/2011

J.D. (PR)

(Saikat) (PCA)

19.9.11

19/9/11

FC
TD
as corrected
20/9/11

J.D. (PR)

21/9/11

1587
19.09.2011
2330
20/9/11
साहा निदेशक
वैयक्तिक कर्मचारी
DG Personal Secy.
आपके को/डि. No. 2740
दिनांक/Date. 20/9/11

Ref. from prepage :

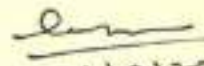
fair note for PS to Hon'ble MOL & E, as amended is placed below for kind sign. pl.

Saikh
21/9/11

A.D. (Spt. cell)

J.D. (PR)

Comm. (PR)


21/9/2011


21/9/11


21/9/11


21/9/11


21/9/11


22/9/11
J.D. (PR)

महा निदेशक का
वैयक्तिक धनमात्र
DG. Personal Section
हाथ से/Dy. No. 2775
दिनांक/Date. 22/9/11

Ref In reference to 'B' at prepage, fair U.O. note to General Pranch / Dy. Director (Protocol) is placed below for personal & sign. pl.

Saikh
26/9/11

A.D. (Spt. cell)


26/9/2011

From pre-page:

As discussed with Comm.(P&A), it has been desired by the Director General that we may find out about atleast 20-25 organizations who have given some special gifts/increment/incentive to their officers and staff during their Silver/Golden/Diamond/Centenary Year as a part of the celebration.

In this regard, the following teams may be formed for this research work to be taken up by visiting/consulting different Govt. organizations:-

1. a. Shri S.P. Pandey, Asst. Director, E-III Branch
b. Shri A.K. Gautam, SSO, RO, Delhi
c. Shri Sandeep Goel, SSO, SRO, Okhla
2. a. Shri Ashutosh Giri, Asst. Director (MSU)
b. Shri Rajeev Bajaj, SSO, DO, Nandnagar
c. Shri Vinod Nagpal, SSO, SRO, Noida

Submitted for kind perusal and approval please.

1 
4.11.11

JD(PR)

Comm.(P&A)

As per small it
will be Sri gantam will
organ

